

CHEVERELL MAGNA PARISH COUNCIL

Minutes of the Meeting of Cheverell Magna Parish Council
held at
The Pavilion, Witchcombe Close, Great Cheverell
Monday 5th December 2022 at 7.30pm

Minute No.	Item	Action
	Membership: A Alexander (AA), S Burgess (SB), R Hayward (RH), L Jones (LJ), P Stevens (Chairman)(PS), S Thomson (Vice Chairman) (ST) 1 Casual Vacancy	
	Councillors in Attendance: Cllrs A Alexander, S Burgess, R Hayward, P Stevens (Chair) & S Thomson	
	Officers: Locum Clerk Heather Parks FSLCC (HP) Public in Attendance: 2 Press: None	
139/22	Apologies -Councillor Jones Councillor Muns Wiltshire Council.	
140/22	<i>Standing Orders were suspended at 7.32pm to allow for public participation</i> Public Participation Mrs HS asked for the Parish Steward to carry out work to the overgrown brambles at Back Lane. Photographs were presented of the Mounting Block that is hoped to be situated at Garstons. A request for a village meeting to discuss the closure of the local shop. <i>Standing Orders were reinstated at 7.40pm to allow for public participation</i>	HP
140.1/22	To receive any petitions or deputations None	
141/22	Declarations of Interest None	
142/22	Chair's Announcements None	
143/22	Minutes	
143.1/22	The minutes of the meeting held on 7 th November 2022 were approved and signed by the Chair.	
143.2/22	Matters Arising None	

Signed.....

<p>144/22 144.1/22</p>	<p>Financial Information Payments for approval: 20/22 £582.40 H Parks Locum Clerk October invoice 21/22 £145.60 HMRC Tax & NI Clerk October invoice 22/22 £419.82 idverde Ltd November Grounds Maintenance It was proposed by Councillor Hayward, Seconded Councillor Burgess that all payments be approved. Voting unanimous in favour.</p>	
<p>144.2/22</p>	<p>Management Accounts Noted. The outstanding statements had now been recovered and an up to date reconciliation will be prepared.</p>	
<p>144.3/22</p>	<p>Review of idverde Ltd Contract Part of the budget discussions has been the provision of Grounds Maintenance within the village. The members had reviewed the slides prepared by LJ. It was resolved that:</p> <ul style="list-style-type: none"> • The contract should be extended to the end of the financial year 2022-2023 31st March 2023. The original contract finishes on 31st December 2022. • Request that the play area inspections reduce to monthly from weekly, the cost reduction would be in the region of £600 per annum. • Prepare a new specification for work required to submit to existing provider and also any other interested party and submit for tender. A meeting would take place on 18th January, meet at the pavilion, to walk the patch and decide on works required. • Obtain dates for an inspector course which could be completed by a member who could carry out monthly inspections once qualified. 	<p>HP</p> <p>HP and Members</p> <p>HP</p>
<p>144.4</p>	<p>Draft Budget 2023-2024 The members reviewed the whole budget and agreed that they wished to set aside a separate funding pot for the play area and purchase a new notice board for the Pavilion, however the absolute maximum increase for the year would be no more than 2.5%. An allowance of £393 has been put into the play area budget line, but this also includes the annual ROSPA inspection.</p>	

Signed.....

	<p>There is no allowance available to purchase a notice board, but as the recent VAT claim has been submitted, this will bring in £1249 which could be set aside for this potential purchase. The Clerk will investigate options and costs to bring back for members consideration.</p> <p>The precept to be requested from Wiltshire Council will be £13699, Band D equivalent £55.30, an increase of 2.5%. The annual increase in the Band D equivalent is £1.47 for the year.</p> <p>Proposed Councillor Hayward, Seconded Councillor Burgess. Voting unanimous in favour.</p>	HP
145/22 145.1/22	<p>Planning Applications Comment on the following planning application: PL/2022/08988 Hedgerow removal notice Great Cheverell SN10 5TP Removal of hedge either side of field entrance (20m) to allow machinery access into field. https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019ACGn Members had no objection to the application but wished to comment that this is providing the hedge was reinstated following completion of the work. Proposed Councillor Hayward, Seconded Councillor Burgess. Voting unanimous in favour.</p>	HP
146/22	<p>Play Area</p> <ul style="list-style-type: none"> • Fence – the clerk had contacted the preferred fence contractor for repairs and so far there had been no response to telephone calls. Members would chase. • Gates – new buffers to be purchased and fitted-completed. • Chippings to be sourced. • Table Tennis Table – repair edge frame at one corner, not completed yet 	Members RH RH
147/22	<p>Provision of a Bench (Mounting Block) The Clerk has been advised that the Parish Council own land to site this provision of a bench as detailed in the minutes 131/22. The Clerk has circulated a map and requested that members detail where the ownership of the land is. It has been established that the Parish Council do not own any land and permission will need to be sought. Members requested that the Clerk write to St Peters Church for the attention of the Church Warden, to seek permission.</p>	HP

Signed.....

	Photographs have been provided for the mounting block, with dimensions, so this is not to be a bench. Placement is preferred at the top of the hill above Garston which could offer a resting place for walkers, and riders providing them with a beautiful view of Roundway Hill.	
148/22	5 year Housing Land Supply Members discussed the briefing regarding a 5 year Housing Land Supply for Wiltshire. Members wished to send a letter to their MP as outlined in the template provided. Proposed Councillor Hayward, Seconded Councillor Stevens. Voting unanimous in favour.	HP
149/22	Planting Scheme Members fully supported the latest plans for the management of the hedge with a volunteer session booked for Saturday 14 th January 2023. 10am – 1pm. To be publicised.	HP
150/22	Storage Unit Members discussed the clear up required for the storage unit and it was proposed by Councillor Tomson, Seconded Councillor Alexander that: <ul style="list-style-type: none"> • Clean and repair the gutter from a local window cleaner at £220. • The moss on the roof would be dealt with at a later date. • The clean up to take place towards the end of February but before April 2023. • The pantomime is coming back next year and all materials to be kept. • The small room at the back of the unit will be used for Parish Council storage and this will enable it to be locked. • Repairs to the shutter will be considered during the tidy up. Voting unanimous in favour.	HP
151/22	Warm Spaces Members approved the flyer to publicise the facility during the winter months. This will be posted on the website, village FB page and notice board.	HP
152/22	Casual Vacancy The Casual Vacancy will be advertised using the Council's policy and the co-option will take place at the February meeting.	HP

Signed.....

153/22	Correspondence issued to members Noted	
154/22 154.1/22	Staffing Locum Clerk – invoice Members approved the Locum Clerk’s invoice for November. Proposed Councillor Hayward, Seconded Councillor Burgess. Voting unanimous in favour	
154.2/22	Parish Clerk and RFO Post The post has been re-advertised. Closing date 6 th January 2023. Noted.	
	The meeting closed at: 8.52pm	

Future Meeting dates

January	9 th 2023	Parish Council
February	6 th 2023	Parish Council
March	6 th 2023	Parish Council

at The Pavilion, Witchcombe Close

**For more information, please see the Council’s website at
WWW.GREATCHEVERELL.**

Signed.....