

CHEVERELL MAGNA PARISH COUNCIL

**MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 8 JANUARY 2018 AT
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL**

Minute No.	Item	Action
1/18	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), H. Simons, A. Alexander, S. Pearce, A. Godfrey R. Gamble (Wiltshire Council)	
2/18	Public in Attendance: 2	
3/18	Apologies for Absence: Mr. D. Read (Victoria Park Residents Association)	
4/18	Open Forum: The meeting welcomed Mrs. Macmaster of Witchcombe Close, who expressed her concerns over the recent policy of allowing parking on Witchcombe Green. Council observed that it was actually Council-owned land, and they were trying to establish clear ‘ground rules’ over its use. The policy was designed to be for occasional use only, properly regulated by Stewards to avoid damage and inconvenience to house owners. It was not in any way intended to become a regular occurrence, or to alleviate the daily parking issues at Holy Trinity School arrival and departure times.	
5/18	Disclosures of Interest: None declared.	
6/18	Minutes of the Meeting held on 4 December 2017: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
7/18	Co-option of New Councillor: Council welcomed Mr. Peter Cadwgan, a resident of The Green, and <i>unanimously agreed</i> to co-opt him to the Council. Cllr. Cadwgan signed his Acceptance of Office, and took his place.	
8/18	Actions from previous meetings: All issues were covered in the following reports.	

<p>9/18</p>	<p>Report by Cllr. R. Gamble, Wiltshire Council:</p> <ul style="list-style-type: none"> a) The next meeting of the Area Board would be at Lavington School on 22 January 2018 (6-6.30pm). b) Vodafone has recently consulted on upgrading the local Base Station. c) With regard to the situation at Victoria Park, Wiltshire Council has approached the Ministry of Justice (MoJ) with a proposal to undertake the necessary works using its own contractor (Atkins) rather than the MoJ's (Carillion). Council expressed a particular concern over the large-scale failure of street lights. 	
<p>10/18</p>	<p>Wiltshire Police:</p> <ul style="list-style-type: none"> a) No report received (<i>subsequently received 10 January</i>). b) Council <i>noted</i> the consultation launched by the Police and Crime Commissioner concerning increases to the 2018/19 Precept, but felt no need to comment. It was <i>noted</i> that details have been placed on the Council's website. 	
<p>11/18</p>	<p>Clerk's Report:</p> <ul style="list-style-type: none"> a) Hedging Grants: the Clerk reported that he had been unable to identify any available grants for hedging by Parish Councils. Cllr. Hayward <i>agreed</i> to compile a more detailed costing for a hedge between Witchcombe Lane and the Playing Field. b) Chitham House hedge: Council <i>noted</i> that this has been reported to Aster Housing, as it is now overhanging the main road through the village. c) Training Courses: Recognising that suitable training courses often fill up very quickly, Council <i>approved</i> a Delegated Authority to the Clerk to book places on appropriate courses as soon as they are notified, for the Clerk and/or Councillors, subject to (i) sufficient funds remaining within the approved budget, and (ii) a full report being made to the next meeting of Council. d) 2018 Royal Garden Party: Council considered an invitation to nominate attendees for the Royal Garden Party on 5 June 2018. Given that the emphasis was on former, rather than serving, Councillors, it was <i>unanimously agreed</i> that Mrs. Ann Lumb be nominated, recognising her years of service to the Council and her work on traffic issues. It was <i>noted</i>, however, that only 3 places had been allocated to Wiltshire Parish Councils, and successful applicants would therefore be selected by lottery. 	<p>R. Hayward</p> <p>Clerk</p> <p>Clerk</p>

12/18	<p>Finance:</p> <p>a) Council <i>noted</i> the current balances and projected outturn which was showing a small underspend. The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> • Clerk’s Salary (January 2018); • £28.00 – Ringstones Media re. Website management (January 2018) <p>(NB. Both of these payments are made by Standing Order)</p> <ul style="list-style-type: none"> • £19.71 – Clerk’s Expenses (including £0.83 recoverable VAT). <p>b) The Clerk reported that, since the financial report had been written, a cheque for £26.00 had been received and banked relating to a wayleave for an electricity cable crossing Witchcombe Close.</p> <p>c) Council <i>approved</i> (<i>proposed Cllr. Davies, seconded Cllr. Hayward, all in favour</i>), the 2018/19 Budget and Precept of £9,919, which represents a 4.67% increase on 2017/18. It was <i>noted</i> that this increase is entirely due to the need for a 5-yearly tree survey.</p>	
13/18	<p>Traffic issues:</p> <p>a) <i>Speed Indication Devices (SID’s)</i>: this is still under discussion with Erlestoke PC, following stipulations by Wiltshire Council. Council <i>agreed</i> (<i>proposed Cllr. Davies, seconded Cllr. Simons, all in favour</i>) to contribute on a pro-rata basis to the cost of batteries, but questioned whether at least one more set should be bought.</p> <p>b) <i>CATG</i>: no new items of relevance to Great Cheverell are currently under consideration, other than the ongoing issues around the C40 / B3098 junction at Pear Tree Lane.</p>	<p>Clerk H. Simons</p>
14/18	<p>Planning: No planning applications received from Wiltshire Council.</p>	
15/18	<p>Parish Steward:</p> <p>a) Cllr. Pearce reported on the clearance of the ditch between Green Lane and Weavers Mead, and ongoing action on street lights and potholes. Council <i>requested</i> that the Parish Steward be asked to improve the lay-by in Garston.</p> <p>b) Cllr. Cadwgan commented on the badly-spelt railway signage on The Green, and <i>requested</i> that Network Rail be approached to correct this.</p>	<p>S. Pearce Clerk</p>

16/18	<p>Litter / Footpaths: Cllr. Godfrey reported that the footpath network was currently in good condition. He would continue to use the marker paint spray along Green Lane to deter dog fouling, and monitor results. Council suggested that the cost of a small recording camera be investigated to identify offenders.</p>	<p>A. Godfrey A. Godfrey</p>
17/18	<p>Victoria Park Residents Association (VPRA): Mr. Read provided a written report stating that there was no discernible action by the Ministry of Justice (<i>see also Minute 9/18(c) above</i>).</p>	
18/18	<p>Pavilion issues: No particular issues were reported.</p>	
19/18	<p>Playground:</p> <p>a) Cllr. Simons has undertaken the monthly review. It was noted that the gate nearest the path needed adjustment, grass seeding needed to be repeated when the weather improved, a fence board needs to be replaced, and more chippings need to be moved to the play area (again when the weather improved).</p> <p>b) The Clerk was asked to investigate the cost of rubber, rather than bark, chippings.</p> <p>c) Further to Minute 212/17(c), Council agreed to buy two 1.8m seats, as the supplier had held the previous offer price. The Clerk was also asked to investigate the cost of picnic tables.</p>	<p>H. Simons R. Hayward</p> <p>Clerk</p> <p>Clerk</p>
20/18	<p>Emergency Plan: Cllr. Alexander tabled his draft, which now needed to be reviewed by all Councillors and populated with details of particular contact points. This would be given more detailed review at the February meeting.</p>	<p>All Councillors</p>
	<p>The meeting closed at 8.42pm.</p>	

NEXT MEETINGS:

Monday 5 February 2018, 7.30pm
Monday 12 March 2018, 7.30pm
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**