

# CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL  
HELD ON MONDAY 7 NOVEMBER 2016 AT  
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
	<b>Open Forum:</b> No matters raised	
	<b>Councillors in Attendance:</b> Cllrs. S. Davies (Chair), R. Hayward (Vice Chair), A. Lumb, H. Simons, S. Pearce R. Gamble (Wiltshire Council)	
	<b>Public in Attendance:</b> None	
173/16	<b>Apologies for Absence:</b> Cllrs. J. Andrew and T. Alexander D. Read, Victoria Park Residents Association (VPRA) <ul style="list-style-type: none"> <li>• The Council <i>noted</i> the resignation of Cllr. J. Andrew, who had been a Councillor for some 18 years. It was <i>agreed</i> that a note thanking her for her service would be included in the next edition of 'News and Views'.</li> <li>• A suitable leaving gift would be obtained and presented.</li> <li>• Notices of a Casual Vacancy would be issued.</li> </ul>	Clerk Cllr. Davies Clerk
174/16	<b>Disclosures of Interest:</b> None declared	
175/16	<b>Minutes of the Meeting held on 3 October 2016:</b> <i>Agreed</i> with minor typographical amendments. Signed off by the Chair for Public Display.	Clerk
176/16	<b>Planning:</b> <ul style="list-style-type: none"> <li>• 16/10572/TCA (22 High Street) – No objections raised</li> <li>• 16/10871/TCA (The Bell) – No objections raised</li> <li>• 16/08263/FUL (58, The Green) – Noted (not previously seen)</li> </ul>	
177/16	<b>Report by Cllr. R. Gamble, Wiltshire Council:</b> <ul style="list-style-type: none"> <li>• The military exercise 'Operation Wessex Storm' is currently taking place across Salisbury Plain. Some of this will be undertaken throughout the night. It is hoped that residents will not be greatly disturbed. It was <i>noted</i> that details are already available on the Council website.</li> </ul>	



<p>180/16 (contd.)</p>	<p>was currently projected.</p> <ul style="list-style-type: none"> <li>• The most significant variance from budget relates to Insurances, which increased due to the purchase of a new Mower. Council <b>agreed</b> a revised budget of £1,095.88 for this item (<i>Proposed: R. Hayward, Seconded S. Pearce, Unanimously Agreed</i>). Council expressed their satisfaction with the new style of financial reporting.</li> <li>• Councillors were reminded to submit any bids for 2017/18 budgets to the Clerk as soon as possible. This would be a key agenda item at the December meeting so that the Precept could be agreed at the January 2017 meeting.</li> <li>• The Clerk is working on a revised System of Internal Control, reflecting the requirements of the Council's Standing Orders and Financial Regulations, designed to reassure Councillors and external review bodies such as Parishioners and Auditors. This would be reported to Council in due course, but would need to be in place before the end of the Financial Year in order to provide necessary support to the Annual Accounts.</li> <li>• Cllr. Davies referred to the improvements currently being made to St. Peter's Church. This would be considered further at the December meeting.</li> </ul>	<p>All Councillors</p> <p>Clerk</p> <p>Clerk</p>
<p>181/16</p>	<p><b>Councillor Training:</b></p> <ul style="list-style-type: none"> <li>• Council was reminded that there was a training session for Councillors being held at Bratton Village Hall on 23 November at 7:30pm. All Councillors are urged to attend.</li> <li>• The Clerk reported that he is booked on a Society of Local Council Clerk's (SLCC) Finance training course on 9 November, the cost of which is within budget.</li> </ul>	<p>All Councillors</p>
<p>182/16</p>	<p><b>School Competition:</b></p> <ul style="list-style-type: none"> <li>• This was previously being managed by Cllr. Andrew. It was <b>agreed</b> that the role would now be managed by Cllr. Lumb. Progress was unknown, so Cllr. Lumb would make contract with Mrs Henning, the Headmistress at Holy Trinity.</li> <li>• Council <b>agreed</b> that this issue was an important link between the village and the School, which would be maintained.</li> </ul>	<p>Cllr. Lumb</p>
<p>183/16</p>	<p><b>Register of Interests:</b></p> <p>The Chair reminded all Councillors of the importance of fully and accurately maintaining this record, which is linked to the Council's website for Public Display. The necessary passwords would be re-circulated. The Clerk advised that this was important so that the Public could see that Councillors were open and impartial in their financial dealings as they affected Council business.</p>	<p>All Councillors</p>

184/16	<p><b>Parish Steward:</b> Cllr. Pearce informed Council of his contacts with Wiltshire Council. Only 5 priorities could be specified, and these have been decided as Drain Clearance, Debris (eg. leaf clearance), Signage visibility, Potholes, and general Overgrowth. The next inspection is on 14 November. It was <i>agreed</i> that, if Cllr. Pearce was unable to attend, another Councillor would be delegated. The flooding issues on the C40 at the northern end of the village (near Weavers Mead) appear to have been resolved by Wessex Water. The repairs needed to be monitored.</p>	Cllr. Pearce / All Councillors
185/16	<p><b>Play Area Monthly Inspection:</b> This was previously being managed by Cllr. Andrew. It was <i>agreed</i> that the role would now be managed by Cllr. Simons.</p> <p><b>Play Area Annual Report:</b> The Council has received a report from RoSPA detailing a number of deficiencies with the equipment and surrounding area. Most of these are Low Risk, but a small number have been classed as Medium Risk. Remedial action would be undertaken by Cllr. Hayward, and Cllr. Pearce <i>agreed</i> to supply loose wood chippings for the safety surfaces.</p> <p><b>General maintenance:</b> It was <i>agreed</i> that a local handyman would be asked to trim the bushes by the Witchcombe Bus Stop, and around the Pavilion.</p>	Cllr. Simons  Cllr. Hayward  Cllr. Pearce  Cllr. Hayward
186/16 190/16	<p><b>Traffic and Highways Issues:</b> <b>Speed Indicator Devices (SIDs): (taken as one item)</b></p> <ul style="list-style-type: none"> <li>• Cllr. Lumb informed Council that 5 out of 6 local Parishes were keen to deploy the SID obtained from Wiltshire Council. A meeting with interested Councils would shortly be held to arrange the details.</li> <li>• There was general disappointment at the level of speeding through the village, despite the 20mph limit and the efforts of the Community Speedwatch Team. This was strongly felt to be due to the lack of a visible Police presence. Fixed Penalty Notices needed to be issued, and publicised, to educate speeding drivers. It was <i>agreed</i> that Cllr. Lumb would write to the Police and Crime Commissioner for Wiltshire, using data provided by Community Speedwatch, in order to raise the Council's concerns.</li> </ul>	Cllr. Lumb Cllr. Hayward  Cllr. Lumb

<p>186/16 190/16 (contd.)</p>	<ul style="list-style-type: none"> <li>• Cllr. Lumb reported that the B3098 had not been selected for the Freight Assessment and Priority Mechanism this year and that there was now little chance of progress by the 8 parishes trying for joint action on all traffic issues on the B3098/C40. With regret, the Council <b>agreed</b> to rest this issue until at least 2017/18, when new budgets may become available.</li> </ul>	
<p>187/16</p>	<p><b>Footpaths:</b></p> <p>Cllr. Lumb reported progress on inspecting various footpaths around the village. The following actions were noted:</p> <ul style="list-style-type: none"> <li>• Footpath 1: Diverting the path round the maize field would require a Diversion Order costing £1875. Council <b>agreed</b> no further action on this. Other improvements have been made as a result of complaints by Council and in particular, the efforts of a local resident (Mr. Coupe). These changes include installation of new handrails and stile steps and strimming by Wiltshire Council. Council <b>agreed</b> to support Mr. Coupe in further work on this footpath.</li> <li>• Footpath 8: Cllr. Pearce <b>agreed</b> to contact the landowner about clearing the top section of this path.</li> <li>• Footpath 9: - this was under discussion with Cheverell Parva Parish Council as the path was fenced off and stiles installed without authorisation. Wiltshire Council is involved with the landowner, but remedial work is difficult due to the presence of the oil pipeline.</li> <li>• Footpath 12 - this has been cleared by Cllr. Lumb and her husband and more extensively by Cllr. Hayward at the top end.</li> </ul>	<p>Cllr. Pearce</p> <p>Cllr. Lumb</p>
<p>188/16</p>	<p><b>New Play Equipment Project:</b> Deferred for consideration at the December meeting.</p>	
<p>189/16</p>	<p><b>First Aid Training:</b> Deferred for consideration at the December meeting.</p>	<p>Cllr. Alexander</p>
<p>191/16</p>	<p><b>Crime Report:</b> Council expressed its general concern with the lack of reporting from Wiltshire Police, especially as there had been a recent crime of extortion in the village that was only discovered via the Police's Facebook page. It was <b>agreed</b> that this issue would also be raised in a letter to the Police and Crime Commissioner (see Minute 186/16 above).</p>	<p>Cllr. Lumb</p>

192/16	<p><b>Pavilion issues:</b></p> <ul style="list-style-type: none"> <li>• Cllr. Davies reported a complaint from a parishioner about overgrowth around the Pavilion, which is the Parish Council’s responsibility. This would need to be addressed either by commissioning a local handyman (see Minute 185/16 above), or by a ‘Trim and Clean Up’ Day.</li> <li>• Cllr. Simons reported that the Pavilion Trust was replacing the front door and water heater, as required. She would also raise the issue of new signage.</li> </ul>	<p>Cllr. Hayward</p> <p>Cllr. Simons</p>
193/16	<p><b>Emergency Plan:</b> Deferred for consideration at the December meeting.</p>	<p>Cllr. Alexander</p>
194/16	<p><b>Facebook Page:</b> Deferred for consideration at the December meeting.</p>	<p>Cllr. Alexander</p>
195/16	<p><b>Outstanding Issues:</b></p> <ul style="list-style-type: none"> <li>• Broken Street Light – Cllr. Pearce would report this on the ‘MyWiltshire’ webpage;</li> <li>• Fracking - Deferred for consideration at the December meeting;</li> <li>• Hedge along School Lane – it has been noted that the hedge has been cut back to allow safe passage for vehicles. Parishioners have expressed a concern that the hedge has not been topped as well, but Council <i>agreed</i> that this is the choice of the landowner and beyond Council’s remit;</li> <li>• Ditch behind Weavers Mead – the Council expressed general concern that no one was taking responsibility for this, and that the Council might be forced to undertake the work but subsequently be unable to recover the cost. Grant funding might be available, but the footpath would have to be closed for the duration of the works for Health &amp; Safety reasons. Cllr. Simons <i>agreed</i> to discuss the issue further with Wiltshire Council. Cllr. Hayward also suggested that this ditch was part of a much larger water network, including the excess run-off from the Wessex Water reservoir, and is potentially of much more significance. Council <i>agreed</i> to investigate this further.</li> </ul>	<p>Cllr. Pearce</p> <p>Cllr. Simons</p> <p>Clerk</p>
<p><b>The meeting closed at 9.30pm.</b></p>		

**NEXT MEETINGS:**

Monday 5 December 2016, 7.30pm

Monday 9 January 2017, 7.30pm

All at The Pavilion, Witchcombe Close

**ANNUAL PARISH MEETING:** Thursday, 20 April 2017 (further notice to be given)

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL’S WEBSITE AT  
WWW.GREATCHEVERELL.ORG**