

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 2<sup>ND</sup> APRIL 2012 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
60/12	<b>Apologies for Absence</b>	To be recorded
61/12	<b>Disclosures of Interest:</b> Declarations of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972.)	Recording of Interests
62/12	<b>Crime:</b> To receive update on crime incidents.	Parish Clerk
63/12	<b>Worton and Cheverell Football Club:</b> Progress Report.	Cllr Wearn
64/12	<b>Report by Cllr R Gamble (Wiltshire Council) on local issues.</b> <b>Devizes Area Board Report</b>	Cllr R Gamble  Cllr R Gamble/LWearn
65/12	<b>Minutes of Meeting held on 5<sup>th</sup> March 2012</b>	To be agreed and signed
66/12	<b>Youth:</b> (1) <u>Outreach sessions in Great Cheverell:</u> Update. (2) <u>Purchase of Outdoor Table Tennis Table:</u> Update.	Cllr Wearn Parish Clerk
67/12	<b>Finance:</b> Current financial position.	Parish Clerk

68/12	<b>Traffic Issues:</b> (1) 20mph speed trial (2) HGV's.	Cllr Lumb Cllr Hall
69/12	<b>Wiltshire Core Strategy Pre-Submission Document Consultation:</b> Report by Cllr Hall from meeting he attended on 22 <sup>nd</sup> March 2012 in Devizes Corn Exchange.	Cllr Hall
70/12	<b>Transfer of Land by Gleeson to Cheverell Magna Parish Council.</b>	Cllr Wearn
71/12	<b>Annual Parish Meeting 24<sup>th</sup> May 2012:</b> (1) Councillors' Items for Chair's Annual Report. (2) Guest Speaker (3) Distribution arrangements for agenda papers (4) Refreshments	Cllr Wearn  All Councillors
72/12	<b>Annual Village Clean-Up Day:</b> To agree a date for this event.	Discussion/Decision
73/12	<b>Business Planning Group:</b> Report from meeting held on 15 <sup>th</sup> March 2012.	Cllr Wearn
74/12	<b>Community:</b> (1) Report on local events. (2) Queen's Diamond Jubilee Event: Progress Report.	Cllr Andrew Cllr Seager
75/12	<b>Risk Assessment (Play Area and Playing Field)</b> Monthly Inspection.	Cllr Andrew
76/12	<b>Footpaths:</b> Update	Cllr Stevens
77/12	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
78/12	<b>Equipment Store:</b> Update on connection of electricity.	Cllr Wearn
79/12	<b>Pavilion:</b> (1) Transfer of Playing Field and Equipment Store to Pavilion. Update. (2) Report from recent Trustees' Meeting.	Parish Clerk  Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND**  
**CHEVERELL MAGNA PARISH COUNCIL MEETING**  
**ON MONDAY 5<sup>TH</sup> MARCH 2012 AT 7.30PM**  
**IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
39/12	<b>Apologies for Absence</b>	To be recorded
40/12	<b>Disclosures of Interest:</b> Declarations of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972.)	Recording of Interests
41/12	<b>Crime</b> 1) To receive update on crime incidents. 2) Neighbourhood Watch Scheme: Update.	Police Cllr Stevens
42/12	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr Des Read
43/12	<b>Report by Cllr R Gamble on local issues</b>	Cllr R Gamble
44/12	<b>Minutes of Meeting held on 6<sup>th</sup> February 2012</b>	To be agreed and signed
45/12	<b>Youth:</b> Outreach sessions in Great Cheverell: Update.	Cllr Wearn
46/12	<b>Finance:</b> Current financial position.	Parish Clerk
46/12(a)	<b>Clerk's Expenses October 2011 – March 2012</b>	To be ratified
46/12(b)	<b>Repair to Clerk's Computer:</b> To receive details of repair and approve payment of invoice.	To be ratified
47/12	<b>Traffic Issues:</b> (1) 20mph speed trial. (2) HGV's.	Cllr Wearn to give update in absence of Cllr Lumb and Cllr Hall

48/12	<b>Community:</b> (1) <u>Report on local events:</u> (2) <u>Queen's Diamond Jubilee Event:</u> Progress report.	Cllr Andrew Cllr Seager
49/12	<b>Localism Bill:</b> Report from meeting held on 21 <sup>st</sup> February.	Cllr Wearn
50/12	<b>Annual Parish Meeting:</b> (1) Date (2) Speaker (3) Items for Discussion at meeting (4) Items for Chair's Report (Please see item 6 in Business Planning Group Notes of Meeting held on 16 <sup>th</sup> February 2012.)	Cllr Wearn
51/12	<b>Date for Village Spring Clean Day</b>	Discussion/Decision
52/12	<b>Dog Waste Bin: Update.</b>	Parish Clerk
53/12	<b>Business Planning Group:</b> Report of meeting held on 16 <sup>th</sup> February 2012.	Cllr Wearn
54/12	<b>Tree Safety:</b> Progress Report on Risk Assessment document and visit by arboriculturist.	Cllr Seager
55/12	<b>Risk Assessment (Play Area and Playing Field):</b> Monthly inspection.	Cllr Andrew
56/12	<b>Footpaths:</b> Update.	Cllr Stevens
57/12	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
58/12	<b>Equipment Store:</b> Update on connection of electricity.	Cllr Wearn
59/12	<b>Pavilion:</b> (1) Shrubbery (2) Playing Field (3) Report from recent Trustees' Meeting	Cllr Hayward Cllr Wearn Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 6<sup>TH</sup> FEBRUARY 2012 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
19/12	<b>Apologies for Absence</b>	To be recorded
20/12	<b>Disclosures of Interest:</b> Declarations of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
21/12	<b>Crime:</b> 1) To receive update on crime incidents. 2) <u>Neighbourhood Watch Scheme:</u> Update.	Parish Clerk Cllr Stevens
22/12	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr Des Read
23/12	<b>Report by Cllr R Gamble on local issues.</b>	Cllr Gamble
24/12	<b>Amended Minutes of Meeting held on 5<sup>th</sup> December 2011:</b>	To be agreed and signed
25/12	<b>Minutes of Meeting held on 9<sup>th</sup> January 2012</b>	To be agreed and signed
26/12	<b>Youth:</b> 1) <u>Purchase of Outdoor Table Tennis Table:</u> Update. 2) <u>Outreach Sessions for Young People in Great Cheverell:</u> Update.	Cllr Hall Cllr Wearn
27/12	<b>Planning:</b> Application Ref: E/2012/0025/TCA	Observations

	<p><u>Application for:</u> Work to trees in Conservation Area.  <u>Proposal:</u> Fell one cypress tree and fell one fir tree.  <u>At:</u> The Chimes, Westbury Road, Little Cheverell SN10 4JP.</p> <p><u>Application Ref:</u> E/2012/0066/FUL  <u>Application for:</u> Full Planning.  <u>Proposal:</u> New sheep shelter and hay and equipment stores.  <u>At:</u> Land at Shovel Wood, Westbury Rd, Little Cheverell.</p>	Observations
28/12	<b>Finance:</b> Current financial position.	Parish Clerk
28/12(a)	<b>Request for donation to Village Hall:</b> To receive details of a letter received from the Treasurer of the Village Hall.	Parish Clerk
29/12	<b>Traffic Issues:</b> (1) 20mph speed trial (2) HGV's	Cllr Hall/Cllr Lumb
30/12	<b>Community:</b> (1) <u>Report on local events.</u> (2) <u>Newsletter:</u> To review items and agree date for distribution. (3) <u>Queen's Diamond Jubilee Event June 2012:</u> Progress Report.	Cllr Andrew Cllr Wearn  Cllr Seager
31/12	<b>Business Planning Group:</b> To receive report of meeting held on 19 <sup>th</sup> January 2012.	Cllr Seager
32/12	<b>Tree Safety:</b> To approve Risk Management document and accept proposal that arboriculturist attends a future meeting in order to advise Council on tree safety inspections	Cllr Seager
33/12	<b>Dog Waste Bins:</b> To receive details of dog waste bins and decide on purchase of same.	Parish Clerk
34/12	<b>Risk Assessment (Play Area and Playing Field):</b> Monthly Inspection.	Cllr Andrew
35/12	<b>Footpaths:</b> Update.	Cllr Stevens
36/12	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
37/12	<b>Equipment Store:</b> Update on connection of electricity.	Cllr Wearn
38/12	<b>Pavilion:</b> 1) Boiler Inspection. 2) Report from Trustees' Meeting.	Parish Clerk Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 9<sup>TH</sup> JANUARY 2012 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
1/12	<b>Apologies for Absence</b>	To be recorded
2/12	<b>Disclosures of Interest:</b> Declarations of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
3/12	<b>Crime:</b> 1) To receive update on crime incidents. 2) <u>Neighbourhood Watch Scheme</u> : To receive information about setting up Scheme.	Parish Clerk Cllr P Stevens
4/12	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell
5/12	<b>Report by Cllr R Gamble on local issues</b>	Cllr R Gamble
6/12	<b>Minutes of Meeting held on 5<sup>th</sup> December 2011</b>	To be agreed and signed
7/12	<b>Neighbourhood Plan/Parish Plan:</b> To discuss actions to be taken in formulation of Plan.	Cllr Wearn/all Councillors Discussion/Decision
8/12	<b>Youth:</b> 1) <u>Purchase of Outdoor table tennis table</u> : Update 2) <u>Outreach Sessions for Young People in Great Cheverell</u> : To discuss planning for these sessions.	Cllr Hall Cllr Wearn/all Councillors

9/12	<p><b>Planning:</b>  <u>Application Ref:</u> E/2011/1626/FUL  <u>Application For:</u> Full Planning  <u>Proposal:</u> Alterations and extensions to dwelling  <u>At:</u> 1 Townsend, Great Cheverell, SN10 5TL.</p> <p><b><u>Withdrawal of Application for Full Planning:</u></b>  <u>Application Ref:</u> E/2011/1423/FUL  <u>At:</u> 84 High Street, Great Cheverell, SN10 5XR  <u>For:</u> A replacement garage block.</p>	<p>Observations</p> <p>Information</p>
10/12	<b>Finance:</b> Current financial position.	Parish Clerk
10/12(a)	<b>Pavilion Acoustic Improvement Bid:</b> Update.	Cllr Wearn
11/12	<b>Traffic Issues:</b> (1) 20mph speed trial (2) HGV's	Cllr Hall (in absence of Cllr Lumb)
12/12	<b>Community :</b> (1) Report on local events (2) <u>Queen's Diamond Jubilee Event 2012:</u> Progress Report	Cllr Andrew Cllr Seager
13/12	<b>Proposed Dog Control Orders:</b> To receive notification and discuss proposals for new Dog Control Orders to take effect from 1 May 2012.	Parish Clerk
14/12	<b>Risk Assessment (Play Area and Playing Field):</b> Monthly inspection.	Cllr Andrew
15/12	<b>Footpaths:</b> Update.	Cllr Stevens
16/12	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
17/12	<b>Equipment Store:</b> Update on connection of electricity.	Cllr Wearn
18/12	<b>Pavilion:</b> Report from Trustees' Meeting.	Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 5<sup>TH</sup> DECEMBER 2011 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
208/11	<b>Apologies for Absence</b>	To be recorded
209/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
210/11	<b>Police Report:</b> To receive update on response to recent crimes and advice regarding setting up a Neighbourhood Watch Scheme.	Community Beat Manager
211/11	<b>Neighbourhood Plan/Parish Plan</b>	Belinda Fowler (Community First)
212/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell
213/11	<b>Minutes of Meeting held on 7<sup>th</sup> November 2011</b>	To be agreed and signed
214/11	<b>Youth:</b> 1) <b>Outdoor table tennis table:</b> To receive details/costs of outdoor table tennis table and to consider purchase of same. 2) <b>Outreach Sessions for Young People in Great Cheverell:</b> To discuss possibility of setting up Outreach Sessions in association with West Lavington and Market Lavington youth leaders.	Discussion/Decision  Cllr Wearn
215/11	<b>Report by Cllr R Gamble on local issues</b>	Cllr R Gamble

216/11	<p><b>Planning:</b>  <u>Application Ref: E/2011/1516/FUL for Full Planning Proposal:</u> Demolition of existing conservatory and replacement with new.  <u>At:</u> 7 Weavers Mead, Great Cheverell.</p> <p><u>Application Ref: E/2011/1549/TCA.</u>  <u>Application for:</u> Work to trees in a conservation area.  <u>Proposal:</u> T1 – Fell ash tree due to block off access to property.  T2 – Reduce height of 2 no. yew trees by 50% and mass by 50% to create archway.  T3 – 2 no. apple trees and 1 no. cherry tree to be substantially pruned.  <u>At:</u> 11 Church Road, Great Cheverell.</p> <p><u>Application Ref: E/2011/1512/LBC</u>  <u>Application for:</u> Listed Building Consent  <u>Proposal:</u> Removal of old timber porch and replacement with glazed green oak entrance lobby, plus new lantern rooflight to kitchen and French doors to living room.  <u>At:</u> 42 High Street, Great Cheverell.</p>	<p>Observations</p> <p>“</p> <p>Observations</p>
217/11	<b>Finance:</b> Current financial position	Parish Clerk
217/11(a)	<b>Budget 2012-2013 (2<sup>nd</sup> Draft):</b>	Parish Clerk
217/11(b)	“ <b>Working with your Council:</b> ” To receive details of a training package for Clerk to assist in obtaining Certificate in Local Council Administration (CiLCA) and to approve funding.	Parish Clerk
218/11	<b>Traffic Issues:</b> (1) 20mph speed trial. (2) HGV's	Cllr Hall (in absence of Cllr Lumb)
219/11	<b>Community:</b> <u>Christmas gifts:</u> To consider giving tokens of appreciation to those parishioners who have given a lot of their time in work for the village over the past year. <u>Queen's Diamond Jubilee Event 2012:</u> To discuss and agree plans.	Cllr Andrew Cllr Hayward  Cllr Wearn
220/11	<b>Risk Assessment (Play Area and Playing Field):</b>	Cllr Andrew
221/11	<b>Footpaths:</b> Update	Cllr Stevens
222/11	<b>Parish Steward:</b> New work/outstanding issues	Parish Clerk
223/11	<b>Equipment Store:</b> (1) Update on proposal to transfer to Pavilion Trust. (2) Connection of electricity.	Cllr Wearn “ “
224/11	<b>Business Planning Group:</b> Report from meeting held on 17 <sup>th</sup> November 2011.	Cllr Wearn
225/11	<b>Tree Safety:</b> To receive and discuss inspection plan.	Cllr Seager
226/11	<b>Pavilion:</b> Report from Trustees' Meeting	Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 7<sup>TH</sup> NOVEMBER 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
186/11	<b>Apologies for Absence</b>	To be recorded
187/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
188/11	<b>Worton and Cheverell Football Club</b> Progress Report	Mr M Powell
189/11	<b>Minutes of Meeting held on 3<sup>rd</sup> October 2011</b>	To be agreed and signed
190/11	<b>Report by Cllr R Gamble</b>	Cllr R Gamble
191/11	<b>Crime Report</b>	
192/11	<b>Planning:</b> <u>E/2011/1415/TCA</u> <u>Application for:</u> Work to trees in a conservation area. <u>Proposal:</u> Works to two lime trees at the property to consist of a 50% crown reduction of one tree and the felling of the other. <u>At:</u> Box Cottage, 23 High Street, Great Cheverell.  <u>E/2011/1423/FUL</u> <u>Application for:</u> Full Planning. <u>Proposal:</u> A replacement garage block at 84 High Street.  <u>E/2011/1444/FUL</u> <u>Application for:</u> Full Planning. <u>Proposal:</u> Proposed covered play area. <u>At:</u> Holy Trinity CE Primary Academy, Great Cheverell.	Observations

193/11	<b>Traffic Issues:</b> (1) 20mph speed trial. (2) HGV's.	Cllr Hall (in absence of Cllr Lumb)
194/11	<b>Repairs to pavement in High Street: Update.</b>	Parish Clerk
195/11	<b>Finance:</b> Current financial position	Parish Clerk
195/11(a)	<b>Budget 2012-2013 (1<sup>st</sup> Draft)</b>	Parish Clerk
196/11	<b>Clerk's Annual Appraisal</b>	Cllr Hayward (in absence of Cllr Wearn)
197/11	<b>Tree Safety:</b> To receive inventory of trees in preparation for arranging a safety inspection.	Cllr Wearn
198/11	<b>Footpaths:</b> Update. (Including report from Wiltshire Council Planning Mtg regarding Cheverell Magna Rights of Way Modification Order No.16 2011.)	Cllr P Stevens
199/11	<b>Community:</b> Update.	Cllr Andrew
200/11	<b>Queen's Diamond Jubilee 2<sup>nd</sup> June 2012:</b> To discuss suggestions from parishioners to mark this royal occasion.	All Councillors
201/11	<b>Risk Assessment (Play Area and Playing Field):</b> (1) Monthly Inspection (2) Repairs to Play Area following Annual Inspection:Update.	Cllr Andrew
202/11	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
203/11	<b>Equipment Store:</b> (1) Quotation for connection of electricity. (2) <u>Transfer of ownership:</u> To discuss suggestion of transferring ownership of equipment store to Pavilion Trustees.	Cllr Wearn
204/11	<b>Website:</b> Update.	Cllr Seager
205/11	<b>"Directions to Church" Notice:</b> Update.	Cllr Seager
206/11	<b>Business Planning Group:</b> Report from meeting held on 20 <sup>th</sup> October 2011.	Cllr Hall
207/11	<b>Pavilion:</b> Report from Trustees' Meeting.	Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 3<sup>RD</sup> OCTOBER 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
163/11	<b>Apologies for Absence</b>	To be recorded
164/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
165/11	<b>Police Report</b>	
166/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell Mr P Sperring
167/11	<b>Planning:</b> <u>Notice of Refusal of Planning Permission</u> Application Ref: E/2011/0968/FUL. Proposal: Erection of one dwelling and associated works At: The Orchard, Great Cheverell. <u>Decision: Refused.</u>	Information
168/11	<b>Cheverell Magna Parish Council Charging Policy</b>	Cllr Wearn
169/11	<b>Low Road Land:</b> To discuss suggestion by a parishioner for possible purchase and use of land.	Cllr Wearn
170/11	<b>Minutes of Meeting held on 5<sup>th</sup> September 2011</b>	To be agreed and

		signed
171/11	<b>Report by Cllr R Gamble</b>	Cllr Gamble
172/11	<b>Traffic Issues:</b> (1) 20mph speed trial (2) HGV's	Cllr Hall (in absence of Cllr Lumb)
173/11	<b>Pavement in High Street in need of repair:</b> Update	Parish Clerk
174/11	<b>Finance:</b> Current financial position	Parish Clerk
174/11(a)	<b>Pavilion Acoustic Improvement Bid:</b> To consider and agree a Third Party Contribution by the Parish Council of 10% of the cost of the proposed acoustic improvements to the Pavilion.	Discussion/Decision
175/11	<b>Tree Safety:</b> To discuss the legal requirement for a safety inspection of trees which are the responsibility of the Parish Council.	Discussion/Decision
176/11	<b>Grounds Maintenance:</b> To receive and discuss an email from West Lavington Parish Council concerning shared grounds maintenance contract.	Discussion/Decision
177/11	<b>Footpaths:</b> Update.	Cllr Stevens
178/11	<b>Parish Steward:</b> New work/outstanding issues.	Parish Clerk
179/11	<b>Risk Assessment (Play Area and Playing Field):</b> Annual Inspection/Monthly inspection.	Cllr Andrew
180/11	<b>Community Report</b>	Cllr Andrew
181/11	<b>Equipment Store:</b> (1) Installation of Ramp – Update. (2) Quotation for connection of electricity.	Cllr Hayward
182/11	<b>Website:</b> Progress Report.	Cllr Seager
183/11	<b>“Directions to Church” Notice:</b> Update.	Cllr Seager
184/11	<b>Business Planning Group:</b> Report from meeting held on 15 <sup>th</sup> September.	Cllr Wearn
185/11	<b>Pavilion:</b> Report from Trustees' Meeting.	Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 5<sup>TH</sup> SEPTEMBER 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
142/11	<b>Apologies for Absence</b>	To be recorded
143/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Interests
144/11	<b>Holy Trinity School:</b> A talk about the School by the Head Teacher.	Mercedes Henning
145/11	<b>Planning:</b> (1) <u>Application Ref:</u> E/2011/0968/FUL for Full Planning. <u>Proposal:</u> Erection of one dwelling and associated works <u>At:</u> The Orchard, Great Cheverell.  (2) <u>Application Ref:</u> E/2011/0989/FUL for Full Planning. <u>Proposal:</u> Erect new cow shed and alter existing <u>At:</u> Lower Green Dairy Farm, The Green, Great Cheverell.	Observations  “
146/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell Mr P Sperring
147/11	<b>Minutes of Meeting held on 4<sup>th</sup> July 2011</b>	To be agreed and signed

148/11	<b>Pavement outside 104 High Street:</b> Update on repairs.	Parish Clerk
149/11	<b>Low Road:</b> Update on plans	Parish Clerk
150/11	<b>Crime:</b> Update	Cllr Wearn
151/11	<b>Finance:</b> Current financial position.	Parish Clerk
151/11(a)	<b>Clerk's Expenses April-September 2011</b>	Ratification
151/11(b)	<b>Bartletts Land:</b> Donation to Volunteers for work carried out.	Cllr Hayward
152/11	<b>New Street Signs:</b> Update.	Parish Clerk
153/11	<b>New Street Light:</b> Update.	Parish Clerk
154/11	<b>Traffic Issues:</b> (1) 20mph speed trial. (2) HGV's.	Cllr Hall
155/11	<b>Footpaths:</b> update	Cllr Stevens
156/11	<b>Parish Steward:</b> new work/outstanding issues	
157/11	<b>Risk Assessment (Play Area and Playing Field):</b> Monthly Inspection.	Cllr Andrew
158/11	<b>Community Report</b>	Cllr Andrew
159/11	<b>Equipment Store:</b> (1) Installation of Ramp – Update. (2) Quotation for connection of electricity.	Cllr Hayward
160/11	<b>“Directions to Church” Notice:</b> Update.	Cllr Seager
161/11	<b>Business Planning Group:</b> Report on meeting held to discuss website.	Cllr Seager
162/11	<b>Pavilion:</b> Report from Trustees' Meeting.	Cllr Wearn Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 4<sup>TH</sup> JULY 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
124/11	<b>Apologies for Absence</b>	To be recorded
125/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interests
126/11	<b>Minutes of Meeting held on 6<sup>th</sup> June 2011</b>	To be agreed and signed
127/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell
128/11	<b>Car Sharing Scheme</b>	Cllr L Wearn
129/11	<b>Parish of Cheverell Magna Rights of Way Modification Order No.16 2011:</b> To receive information about Order to add Cheverell Magna Public Footpath 20 on to the Definitive Map & Statement under s.53(2) of the Wildlife and Countryside Act 1981.	Parish Clerk
130/11	<b>Planning:</b> <u>Application Ref:</u> E/11/0729/FUL <u>Application For:</u> Full Planning <u>Proposal:</u> Proposed detached carport and porch alterations <u>At:</u> Old Orchard, 28 High Street, Great Cheverell.	Observations

130/11(contd)	<p><b>Planning Decisions:</b>  <u>Application Ref:</u> E/11/0471/FUL  <u>Application For:</u> Full Planning  <u>Proposal:</u> Erection of single story dwelling (re-submission E/11/0005/FUL).  <u>At:</u> 76, High Street, Great Cheverell.  <u>Decision:</u> <b>Refused.</b></p> <p><u>Application Ref:</u> E/11/0572/FUL  <u>Application For:</u> Full Planning  <u>Proposal:</u> Erection of polytunnel  <u>At:</u> Mill Ground, Little Cheverell.  <u>Decision:</u> <b>Approved with Conditions.</b></p>	Information
131/11	<b>Footpath – 104 High Street: Update</b>	Parish Clerk
132/11	<b>Camping on Playing Field – Update on rules and procedures to allow camping on playing field.</b>	Cllr Hayward Parish Clerk
133/11	<p><b>Finance:</b>                  (1) Current Financial Position.                  (2) PAYE regulations affecting Parish Clerk</p>	Parish Clerk Cllr C Hall
134/11	<b>Street Signs for High Street and Townsend: Update.</b>	Parish Clerk
135/11	<p><b>Traffic Issues:</b>                  (1) 20mph speed trial.                  (2) HGV's.</p>	Cllr Hall (in absence of Cllr Lumb)
136/11	<b>Community Report</b>	Cllr Andrew
137/11	<p><b>Risk Assessment: (Play Area and Playing Field)</b>                  (1) Monthly Inspection                  (2) Actions from Annual Inspection</p>	Cllr Andrew Parish Clerk
138/11	<b>Directions to Church Notice:</b> To receive update from Cllr Seager on outcome of discussion with churchwardens regarding the provision of a notice giving directions to the church.	Cllr Seager
139/11	<p><b>Equipment Store:</b>                  (1) Installation of Ramp – Update.                  (2) Quotation for connection of electricity.</p>	Cllr Hayward
140/11	<b>Business Planning Group:</b> Report from recent meeting.	Cllr Wearn
141/11	<b>Pavilion:</b> Report from recent Trustees' Meeting.	Cllr Wearn Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 6<sup>TH</sup> JUNE 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
107/11	<b>Apologies for Absence</b>	To be recorded
108/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interests
109/11	<b>Minutes of Meeting held on 9<sup>th</sup> May 2011</b>	To be agreed and signed
110/11	<b>Grass cutting Victoria Park – Update</b>	Parish Clerk
111/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr M Powell
112/11	<b>Report from Cllr R Gamble (Wiltshire Council) on local issues.</b>	Cllr R Gamble
113/11	<b>Planning:</b> <u>Application Ref:</u> E/11/0572/FUL – Full Planning. <u>Proposal:</u> Erection of polytunnel. <u>At:</u> Mill Ground, Little Cheverell.	Observations
114/11	<b>Weavers Mead:</b> Update.	Parish Clerk
115/11	<b>Footpath outside 104 High Street:</b> Update.	Cllr Stevens
116/11	<b>Camping on Playing Field:</b> To discuss possibility of allowing camping on playing field and whether fee should be charged. To receive outcome of discussion with Trustees.	Cllr Wearn Cllr Hayward

117/11	<b>Finance:</b> (1) Current financial position. (2) Approval of recommendations from Internal Auditor's Report. (3) Approval and signature of Annual Return for 2010/11. (4) Accounts for payment.	Parish Clerk
118/11	<b>Community:</b> (1) Village Fete – 25 <sup>th</sup> June (2) Party at the Pavilion – 28 <sup>th</sup> August	Cllr J Andrew
119/11	<b>Risk Assessment: (Play Area and Playing Field)</b> (1) Monthly Inspection (2) Update on results of Annual Inspection.	Cllr J Andrew
120/11	<b>Directions to Church Notice:</b> To receive update from Cllr Seager on outcome of discussion with churchwardens regarding the provision of a notice giving directions to the church.	Cllr Seager
121/11	<b>Equipment Store:</b> (1) Installation of Ramp – Update. (2) Quotation for connection of electricity.	Cllr R Hayward “
122/11	<b>Business Planning Group: Report from Meeting held on 2<sup>nd</sup> June:</b> (1) Traffic Issues (2) Localism Bill, including Parish Profile (3) “Cutting Red Tape Survey”	Cllr Lumb Cllr Wearn Cllr Hall
123/11	<b>Pavilion:</b> Report from recent Trustees' Meeting.	Cllr Wearn

**CHEVERELL MAGNA ANNUAL PARISH MEETING**  
**TO BE HELD AT 7.30PM ON MONDAY 16<sup>TH</sup> MAY 2011**  
**IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Councillors in attendance</b>	Information
2	<b>Parishioners in attendance</b>	Information
3	<b>Public in attendance</b>	Information
101/11	<b>Apologies for absence</b>	To be recorded
102/11	<b>Open Forum</b>  Parishioners are invited to bring any issues for discussion to this part of the agenda.	Discussion
103/11	<b>Minutes of Annual Parish Meeting held on 19<sup>th</sup> May 2010.</b>	To be agreed and signed
104/11 104/11(a) 104/11(b) 104/11(c) 104/11(d)	<b>Chair's Report</b> New street light Street signs for Townsend and High Street Footpaths – Update Ramp for Equipment Store	Cllr L Wearn
105/11	<b>Finance:</b> Parish Council Accounts Report for year ended 31 <sup>st</sup> March 2011.	Parish Clerk
106/11	<b>Introduction to Great Cheverell New Pavilion Trust Inaugural Meeting.</b>	Mrs P Read Mr J Brace

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA ANNUAL COUNCIL MEETING  
ON MONDAY 9<sup>TH</sup> MAY 2011 AT 7.30PM IN  
THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
80/11	<b>Election of Chair</b>	
81/11	<b>Election of Vice Chair</b>	
82/11	<b>Apologies for Absence</b>	To be recorded
83/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interests
84/11	<b>Minutes of Meeting held on 4<sup>th</sup> April 2011</b>	To be agreed and signed
85/11	<b>Report from Cllr R Gamble (Wiltshire Council) on local issues</b>	Cllr R Gamble
86/11	<b>Victoria Park:</b> To receive any issues for discussion and action.	Mr C Hardy
87/11	<b>Worton and Cheverell Football Club:</b> Progress Report.	Mr P Sperring Mr M Powell
88/11	<b>Weavers Mead:</b> To receive report on current problems and discuss and agree on action to be taken.	Cllr L Wearn
89/11	<b>Planning:</b> <b>(1) <u>Application Ref: E/11/0470/FUL</u></b> Application for: Full Planning. <b><u>Proposal:</u></b> Single storey rear extension at 27 High Street, Great Cheverell.	Observations

	<p><b>(2) <u>Application Ref: E/11/0471/FUL</u></b>  <u>Application for:</u> Full Planning.  <u>Proposal:</u> Erection of single storey dwelling (resubmission of E/11/0005/FUL)  <u>At:</u> 76 High Street, Great Cheverell.</p> <p><b>(3) <u>Application Ref: E/11/0459/FUL</u></b>  <u>Application for:</u> Full Planning.  <u>Proposal:</u> Erection of porch to annex.  <u>At:</u> The Old Bell Cottage, 11 High Street, Great Cheverell.</p>	<p>Observations</p> <p>Observations</p>
90/11	<b>New Street Light:</b> To receive quotation for erection of new street light.	Parish Clerk
91/11	<b>Finance:</b> To receive year end accounts for approval.	Parish Clerk
91/11(a)	<b>Renewal of Annual Insurance for Parish Council (£917.62)</b>	Discussion/Decision
91/11(b)	<b>Repair to Bus Shelter in High Street:</b> To receive quotation for supplying and fitting Clear Polycarbonate to replace glass.	Discussion/Decision
91/11(c)	<b>Accounts for Payment</b>	Ratification
92/11	<b>Equipment Store:</b> (1) Purchase of ramp – update (2) Quotation for connection of electricity	Parish Clerk Cllr R Hayward
93/11	<b>Traffic Action:</b> (a) 20 mph speed trial – update. (b) HGV's issue – Update.	Cllr A Lumb
94/11	<b>Risk Assessment: (Play Area and Playing Field)</b> (1) Monthly Inspection (2) Annual Inspection – update.	Cllr J Andrew Parish Clerk
95/11	<b>Annual Parish Meeting:</b> (1) Chair's Report (including reports from Councillors). (2) Distribution around village of agenda papers. (3) Refreshments.	Cllr L Wearn Councillors Councillors
96/11	<b>Grass cutting/Landscaping:</b> To receive quotations.	Parish Clerk
97/11	<b>Business Planning Group: Report from Mtg of 11<sup>th</sup> April.</b> <b>1) Asset Register</b> <b>2) Proposed changes to Bus Services.</b>	Cllrs L Wearn/ C Hall/A Lumb
98/11	<b>Footpaths:</b> To receive update on footpath issues.	Cllr Stevens
99/11	<b>Community:</b> (1) Report on celebratory event held on 29 <sup>th</sup> April. (2) Event to be held on Sunday 28 <sup>th</sup> August – request for assistance from Parish Council. (3) Church Fete Saturday 25 <sup>th</sup> June.	Cllr J Andrew Parish Clerk  Cllr L Wearn
100/11	<b>Pavilion:</b> (1) Fire door – update on enquiry to Fire Prevention Officer. (2) Letter of appreciation from Trustees. (3) Report from recent Trustees' Meeting	Parish Clerk Parish Clerk Cllr L Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 4<sup>TH</sup> APRIL 2011 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
62/11	<b>Apologies for Absence</b>	To record apologies
63/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interest
64/11	<b>Report from Cllr R Gamble (Wiltshire Council) on local issues.</b>	Cllr R Gamble
65/11	<b>Minutes of Meeting Held on 7<sup>th</sup> March 2011</b>	To be agreed and signed
66/11	<b>Report from Victoria Park Residents' Association</b>	Mr C Hardy
67/11	<b>Worton and Cheverell Football Club:</b> Progress Report	Mr P Sperring Mr M Powell
68/11	<b>Matters for Report:</b> 46/11 Weavers Mead Entrance: Update.	Parish Clerk
69/11	<b>New Street Light:</b> Update.	Parish Clerk
70/11	<b>Planning:</b> E/11/0308/FUL – 5 The Green, Great Cheverell. <u>Application for:</u> Full Planning. <u>Proposal:</u> Two storey extension to facilitate loft conversion, erection of a tool shed and log store including housing for air	

	source heat pump. Alterations including externally insulating and rendering the dwelling. (Amendment to E/10/0528/FUL.)	
71/11	<b>Proposed changes to bus services:</b> To receive details of a letter from Wiltshire Council concerning bus service reductions and to decide on appropriate action.	Discussion/Decision
72/11	<b>Finance:</b> To receive report on year end financial situation and to approve accounts for presentation at Annual Parish Meeting.	Parish Clerk
72/11(a)	<b>Southern Electric Bill for Pavilion:</b> To receive details of amended high bill following meter reading on 18 <sup>th</sup> March and to discuss appropriate action.	Discussion/Decision
72/11(b)	<b>Accounts for Payment</b>	Ratification
72/11(c)	<b>Re-investment of Deposit Bond:</b> To discuss amount to be reinvested when Deposit Bond for £16000 matures on 19 <sup>th</sup> April.	Discussion/Decision
73/11	<b>Equipment Store:</b> (1) To receive update on ramp to be purchased. (2) To receive quotation for connection of electricity.	Cllr Seager Cllr Hayward
74/11	<b>Traffic Action:</b> Updates on: (a) 20mph speed trial. (b) HGV's issue.	Cllr Lumb
75/11	<b>Risk Assessment: (Play Area and Playing Field)</b> (1) Monthly Inspection. (2) Annual Inspection - Update	Cllr Andrew
76/11	<b>Annual Parish Meeting:</b> (1) Programme Format (to include Inaugural Meeting of Trustees of Great Cheverell New Pavilion) (2) Chair's Report (3) Items for Agenda (4) Distribution around village of agenda items (5) Refreshments	Discussion/Decision
77/11	<b>Grass Cutting/Landscaping:</b> To discuss arrangements for current year.	Discussion/Decision
78/11	<b>Community:</b> Celebratory Event 29 <sup>th</sup> April 2011: Progress Report	Cllr Andrew
79/11	<b>Pavilion:</b> (1) Report of vandalism incident. (2) Report from recent Trustees' Meeting.	Cllr Wearn Cllr Wearn



	Single storey family room extension to existing two storey detached building. <b>Approved with conditions 23/2/2011.</b>	
49/11	<b>Finance:</b> Report on current financial situation.	Parish Clerk
49/11(a)	<b>Clerk's Expenses: October 2010 – March 2011</b>	Ratification
49/11(b)	<b>Accounts for Payment</b>	Ratification
49/11(c)	<b>Transfer of Pavilion Funds to New Pavilion Trust</b>	
49/11(d)	<b>Draft Financial Regulations:</b> (Deferred from previous meeting) For adoption by Council.	Adoption of Financial Regulations
49/11(e)	<b>West Lavington Youth Club:</b> To discuss possible donation.	Discussion/Decision
50/11	<b>New Notice Board:</b> To receive report of damage to Church Notice Board and action taken.	Parish Clerk
51/11	<b>Salt Offer by Wiltshire Council – Update.</b>	Parish Clerk
52/11	<b>Street signs for High Street and Townsend:</b> Update.	Parish Clerk
53/11	<b>Equipment Store:</b> (1) To agree choice of ramp and cost. (2) To receive quotation for connection of electricity.	Cllr Seager Discussion/Decision Cllr Hayward
54/11	<b>Traffic Action:</b> Updates on: (a) 20mph speed trial. (b) HGV's issue.	Cllr Lumb
55/11	<b>Risk Assessment: (Play Area and Playing Field)</b> (1) Monthly Inspection. (2) Annual Inspection – Update.	Cllr Andrew
56/11	<b>2011 Census:</b> To discuss contents of email from Census Coordinator and identify any problems.	Discussion/Decision
57/11	<b>Annual Village Spring Clean Day:</b> To agree a date.	Discussion/Decision
58/11	<b>Best Kept Village 2011:</b> To discuss/decide on action.	Discussion/Decision
59/11	<b>Devizes Community Area Board Meeting with Parish Councils:</b> To discuss contents of a letter from Devizes Community Area Manager and to agree a suitable date for a Parish Meeting with Chairman of Area Board and Devizes Community Area Manager.	Discussion/Decision
60/11	<b>Community:</b> Celebratory Event 29 <sup>th</sup> April 2011: Progress Report	Cllr Andrew
61/11	<b>Pavilion:</b> Report from recent Trustees' Meeting.	

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 7<sup>TH</sup> FEBRUARY 2011 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
22/11	<b>Apologies for Absence</b>	To record apologies
23/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interest
24/11	<b>Report from Cllr R Gamble (Wiltshire Council) on local issues</b>	Cllr R Gamble
25/11	<b>Minutes of Meeting Held on 10<sup>th</sup> January 2011</b>	To be agreed and signed
26/11	<b>Matters for Report:</b> 38/10: New notice board outside Post Office: - Update 10/11: New Street Light: Update 11/11: Ramp for Equipment Store – Update  17/11: Salt Offer by Wiltshire Council - Update	Cllr Wearn Parish Clerk Cllr Seager Cllr Hayward Cllr Seager
27/11	<b>Worton and Cheverell Football Club:</b> - Progress report	Mr P Sperring Mr M Powell
28/11	Planning: 1) <u>Application Ref:</u> E/11/0005/FUL – Full Planning <u>Proposal:</u> Erection of two storey dwelling <u>At:</u> Land at rear of 76 High Street, Great Cheverell.  2) <u>Application Ref:</u> E/11/0042/FUL – Full Planning <u>Proposal:</u> Single storey family room extension to existing two storey detached annexe building. <u>At:</u> 14, The Stables, The Green, Great Cheverell.  3) <u>Application Ref:</u> E/11/0113/TCA <u>Application for:</u> Work to trees in a conservation area.	Observations  Observations  Observations

	<p><u>Proposal</u>: Works to three populus species, (poplar trees), at the property to consist of a height reduction by 50% and a crown reduction of approximately 10% to reshape.</p> <p><u>At</u>: 52 High Street, Great Cheverell.</p> <p><b><u>Notice of Full Planning Consent on 6<sup>th</sup> December 2010:</u></b>  <u>Application Ref</u>: E/10/1383/FUL</p> <p><u>Proposal</u>: Installation of air to water heat pump</p> <p><u>At</u>: 7, Hill Corner, Great Cheverell (Applicant: Sarsen Housing)</p>	Information
29/11	<b>Correspondence</b> : To receive details of correspondence received by the Clerk.	Parish Clerk
30/11	<b>Finance</b> : Report on current financial situation.	Parish Clerk
30/11((a)	<b>Community Cleansing Grant 2011</b>	Parish Clerk
30/11(b)	<b>Accounts for Payment</b>	Ratification
31/11	<b>Traffic Action</b> : Updates on (a) 20mph speed trial (b) HGV's issue	Cllr Lumb
32/11	<b>Complaints Procedure</b> : To adopt amended Complaints Procedure in which an error had been notified to the Clerk by Society of Local Council Clerks (SLCC).	Adoption
33/11	<b>Parking Outside Hill Corner Bungalows</b> : To discuss request from a resident for increased parking area.	Discussion/Decision
34/11	<b>Risk Assessment (Play Area and Playing Field)</b> (1) Monthly Inspection (2) Annual Inspection – Update	Cllr Andrew “ “
35/11	<b>Website</b> : Update	Cllr Seager
36/11	<b>Business Planning Group</b> : a) <u>Draft Financial Regulations</u> For adoption. b) <u>Devizes Area Plan</u> : Recommendations for adoption by Council and submission to Devizes Area Board. c) <u>Green Lane</u> : To receive recommendation regarding writing to Esther Daley at Wiltshire Council. d) <u>Local Policing – Public Consultation Questionnaire</u> : To receive recommended response.	Cllr Wearn/ Cllr Hall
37/11	<b>Date of Annual Parish Meeting</b> : To discuss date of this event with a view to it being combined with Inaugural Meeting of new Trustees of Pavilion.	Discussion/Decision
38/11	<b>Community</b> : Celebratory Event in April: Update	Cllr Andrew Cllr Seager
39/11	<b>Pavilion</b> : (a) Heat exchangers correspondence – Update. (b) Bollard keys. (c) Report from recent Trustees' meeting.	Parish Clerk “ “ Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 10<sup>TH</sup> JANUARY 2011 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
1/11	<b>Re-appointment of Cllr Hall:</b> To re-appoint Cllr Hall on to Parish Council with effect from 21 <sup>st</sup> December 2010 (Minute No. 168/10 refers).	Co-option of Cllr Hall on to Parish Council
2/11	<b>Apologies for Absence</b>	To record apologies
3/11	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interest
4/11	<b>Report from Cllr R Gamble (Wiltshire Council) on local issues</b>	Cllr R Gamble
5/11	<b>Minutes of Meeting Held on 6<sup>th</sup> December 2010</b>	To be agreed and signed
6/11	<b>Matters for Report:</b> 38/10: New notice board outside Post Office: – Update	Prison Governor
7/11	<b>Worton and Cheverell Football Club:</b> - Update	Mr P Sperring Mr M Powell
8/11	<b>Correspondence:</b> To receive details of correspondence received by the Clerk.	Parish Clerk
9/11	<b>Finance:</b> Report on current financial situation	Parish Clerk

9/11(a)	<b>Accounts for Payment</b>	Ratification
10/11	<b>Street Lighting:</b> To discuss request from Victoria Park Residents' Association for an extra street light.	Discussion/Decision
11/11	<b>Ramp for Equipment Store</b>	Discussion/Decision
12/11	<b>New Equipment for Play Area:</b> To discuss possibility of purchasing netball posts and Adult Trim Trail.	Discussion/Decision
13/11	<b>Grass cutting/landscaping:</b> Update on investigations made with other Parish Councils regarding sharing contract (Queen Ann ground and Bartletts).	Parish Clerk
14/11	<b>Traffic Action:</b> Updates on (a) 20mph speed trial (b) Leaf Drop around village (c) HGV's issue	Cllr Lumb Discussion/Decision
15/11	<b>Risk Assessment (Play Area and Playing Field)</b> (1) Monthly Inspection (2) Date of Annual Inspection	Cllr Andrew " "
16/11	<b>Area Board Meeting 29<sup>th</sup> November:</b> Report by Cllr Wearn Devizes Area Plan	Cllr Wearn
17/11	<b>Salt Offer by Wiltshire Council:</b> To discuss the offer of 1 ton of salt to each Parish Council on condition that storage is available.	Discussion/Decision
18/11	<b>Website:</b> Update on current situation and discussion regarding future maintenance.	Cllr Seager Discussion/Decision
19/11	<b>Business Planning Group:</b> (a) Terms of Reference for Business Planning Group. (b) Delegation of Services from Wiltshire Council.	Cllr Wearn
20/11	<b>Community:</b> To consider arranging a celebratory event to coincide with the Royal Wedding in April.	Discussion/Decision
21/11	<b>Pavilion:</b> (a) <u>Brownies</u> – update on request for Pavilion to be available to Parish Council at 7.15pm in order for prompt start at 7.30pm.  (b) <u>Correspondence with Gleeson:</u> Update on heat exchangers issue.  (c) Report from Trustees' recent meeting.	Cllr Wearn  Parish Clerk  Cllr Wearn Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 6<sup>TH</sup> DECEMBER 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
180/10	<b>Apologies for Absence</b>	To record apologies
181/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interest
182/10	<b>Minutes of Meeting Held on 4<sup>th</sup> October 2010</b>	To be agreed and signed
183/10	<b>Minutes of Meeting Held on 1<sup>st</sup> November 2010</b>	To be agreed and signed
184/10	<b>Matters for Report:</b> 38/10: <u>New notice board outside Post Office – Update</u>	Prison Governor
185/10	<b><u>Worton and Cheverell Football Club</u></b> - Update	Mr P Sperring Mr M Powell
186/10	<b><u>Alterations to Croft House</u></b> – Update on complaint regarding traffic chaos due to delivery of building materials to property.	Parish Clerk
187/10	<b><u>Bonfires:</u></b> Update on complaint regarding lighting of bonfire at inconvenient time.	Parish Clerk
188/10	<b><u>Correspondence:</u></b> To receive details of correspondence received by the Clerk.	Parish Clerk
189/10	<b><u>Finance:</u></b> Report on current financial situation.	

189/10(a)	<b>Accounts for Payment</b>	Ratification
189/10(b)	<b>Quotation for cutting grass on Queen Anne Land:</b> To receive details of quotation from C F Landscaping.	Parish Clerk
189/10(c)	<b>Draft Budget:</b> To receive recommendations from Business Planning Group	Business Planning Group
190/10	<b>Traffic Action:</b> (a) 20mph speed trial – update (b) HGV's - update	Cllr Lumb “ “
191/10	<b>Risk Assessment (Play Area and Playing Field)</b> (1) Monthly inspection. (2) Removal of rubbish from Play Area (3) Date of Annual Inspection	Cllr Andrew Parish Clerk Cllr Andrew
192/10	<b>Area Board Meeting 29<sup>th</sup> November:</b> Report by Cllr Wearn.	Cllr Wearn
193/10	<b>The Wiltshire Community Plan 2011-2026:</b> To note details of Consultation Draft before referring to Business Planning Group for discussion and recommendations.	Parish Clerk
194/10	<b>Notice of an Application for the Registration of Land as a Town or Village Green:</b> To receive details of an application by Mrs Jane Renwick of 7 Victoria Park, Great Cheverell, SN10 5TS to Wiltshire Council seeking inclusion in the register of town and village greens the land usually known as Victoria Park Playing Field, Great Cheverell, Devizes, Wiltshire.	Parish Clerk
195/10	<b>Business Planning Group:</b> Report from Meeting held on 8 <sup>th</sup> November 2010. a) Terms of Reference for Business Planning Group b) Website c) Traffic Action – Strategy for HGV's (Item 190/10) d) Delegation of Services from Wiltshire Council e) Review of Draft Budget (Item 189/10(c))	Cllr Lumb Cllr Seager
196/10	<b>Community</b>	Cllr Andrew
197/10	<b>Pavilion:</b> (a) Letter to Gleeson re heat exchangers (b) Brownies: Update on request for hall to be available from 7.15pm for Parish Council. (c) Report from Trustees' Meeting	Parish Clerk Cllr Wearn  Cllr Wearn/Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 1<sup>ST</sup> NOVEMBER 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL  
A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
164/10	<b>Apologies for Absence</b>	To record apologies
165/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interest
166/10	<b>Minutes of Meeting Held on 4<sup>th</sup> October 2010</b>	To be agreed and signed
167/10	<b>Matters for Report:</b> 38/10: <u>New notice board outside Post Office</u> – Update  149/10: <u>Worton and Cheverell Football Club:</u> - Update  150/10: <u>National Association of Local Councils (NALC) Seminar for Quality Councils, Thatcham:</u> Cllr Hall to give a report on Seminar held on 22 <sup>nd</sup> October. 162/10: <u>Rubbish in garden of 6 Townsend:</u> Update	Prison Governor  Mr P Sperring Mr M Powell Cllr Hayward  Chris Hall  Parish Clerk
168/10	<b>Appointment of Cllr Hall:</b> To discuss administrative issue surrounding appointment.	Cllr Wearn Parish Clerk
169/10	<b>Pothole outside 24 High Street:</b> Update on repair.	Parish Clerk
170/10	<b>Vandalism in Village:</b> To receive an update on recent episodes of vandalism.	Parish Clerk

171/10	<b>Correspondence:</b> To receive details of correspondence received by the Clerk.	Parish Clerk
172/10	<b>Planning:</b> <u>Application Ref:</u> E/10/1383/FUL - Sarsen Housing Association <u>Application For:</u> Full Planning <u>Proposal:</u> Installation of air to water heat pump <u>At:</u> 7, Hill Corner, Great Cheverell SN10 5XS	Observations
173/10	<b>Finance:</b> Report on current financial situation.	Parish Clerk
173/10(a)	<b>Accounts for Payment</b>	Ratification
173/10(b)	<b>Clerk's Appraisal and Annual Salary Review</b>	Discussion/Decision
173/10(c)	<b>Budget (1<sup>st</sup> Draft):</b> To consider budget proposals as discussed by Business Planning Group at their meeting on 14 <sup>th</sup> October.	Discussion/Decision
174/10	<b>Traffic Action:</b> Update on 20 mph speed limit issue:	Cllr A Lumb
175/10	<b>Risk Assessment (Play Area and Playing Field):</b> (1) <b>Monthly Inspection</b> (2) <b>Removal of rubbish from Play Area</b> (3) <b>Date of Annual Inspection</b>	Cllr Andrew " " Parish Clerk Cllr Andrew
176/10	<b>Terms of Reference for Business Planning Group:</b> Update	Chris Hall
177/10	<b>Clustering Meeting:</b> Update	Cllr Wearn
178/10	<b>Business Planning Group:</b> Report from meeting on 14 <sup>th</sup> October. <u>Joint Publication and Communication Plan/Strategy</u> – Review of Parish Plan: Update.	Cllr Wearn "
179/10	<b>Pavilion:</b> (a) <u>Letter to Gleeson re reimbursement of cost of heat exchangers:</u> Update. (b) <u>Brownies:</u> Update on discussion with Trustees re problem of Brownies meetings overlapping Parish Council Meetings. (c) Report from Trustees' Meeting.	Parish Clerk  Cllr Wearn  Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 4<sup>TH</sup> OCTOBER 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL  
A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
145/10	<b>Apologies for Absence</b>	To record apologies
146/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Declaration of Personal or Prejudicial Interests
147/10	<b>Minutes of Meeting Held on 6<sup>th</sup> September 2010</b>	To be agreed and signed
148/10	<b>Matters for Report:</b> 38/10: <u>New notice board outside Post Office</u> – update.	Prison Governor
149/10	<b>Worton and Cheverell Football Club:</b> To receive (a) An update from Mr Paul Sperring and Mr Malcolm Powell regarding the outcome of their investigation into the cost of upgrading the pitch. (b) The outcome of discussions with the trustees of the Pavilion and Cllrs Wearn and Hayward concerning the proposition to upgrade pitch.	Mr P Sperring Mr M Powell  Cllr Wearn Cllr Hayward
150/10	<b>Correspondence:</b> To receive details of correspondence received by the Clerk.	Parish Clerk
151/10	<b>Planning:</b> <u>Notification of Full Planning Consent:</u> <u>Application Ref:</u> E10/1039/FUL – Mr M Andrews. <u>Application For:</u> Full Planning. <u>Proposal:</u> First floor extension over garage with single storey lean-to extension to rear to replace existing conservatory. <u>At:</u> 2 Weavers Mead, Great Cheverell, SN10 5TP.	Information
152/10	<b>Finance:</b> Report on current financial situation.	Parish Clerk
152/10(a)	<b>Council Tax Payment by Pavilion:</b> To receive update on Cllr Hayward's discussion with Trustees regarding the payment of future Council Tax bills to be taken from Pavilion Account.	Cllr Hayward
152/10(b)	<b>Re-Investment of 6 monthly Deposit Bond:</b> Update on Clerk's discussion with HSBC regarding a higher interest rate on Deposit Bond.	Parish Clerk

152/10(c)	<b>Small Business Rate Relief for Pavilion</b>	Parish Clerk
152/10(d)	<b>Accounts for Payment</b>	Ratification
153/10	<b>Council Structure:</b> To decide on Terms of Reference for following Sub-Committees: (a) Business Planning (Financial Regulations - including Contracts, for consideration by Business Group at next meeting). (b) Community (c) Traffic Action	Cllr Hall Discussion/ Decision
153/10(a)	<b>Appointment of Cllr Hall as a member of Business Group</b>	Decision
153/10(b)	<b>Joint Publication and Communication Plan/Strategy:</b> To discuss formulating a suitable strategy.	Cllr Hall
154/10	<b>Traffic Action:</b> To receive update on (a) 20 mph speed limit (b) Littleton Panell Railway Bridge – HGV problems: Update on progress of feasibility study report.	Cllr Lumb/ Cllr Gamble Parish Clerk
155/10	<b>Clustering Meeting:</b> To agree a date for next Clustering Meeting for discussing traffic issues.	All Councillors Parish Clerk
156/10	<b>Risk Assessment (Play Area and Playing Field):</b> (1) Monthly inspection (2) Re-hanging of gates into Play Area. (3) Removal of rubbish – update (4) Dog fouling on playing field and other areas – update	Cllr Andrew Cllr Andrew Parish Clerk Parish Clerk
157/10	<b>Website:</b> (a) Current situation regarding updating of items on website. (b) Training requirements for Clerk. (c) Costs involved in getting Clerk actively involved.(To consider using monies from investment fund if necessary due to need to meet requirements for maintaining Quality Status.	Cllr Seager Discussion/Decision
158/10	<b>Ward Membership:</b> To discuss and decide on possibility of councillors representing various areas of the village.	Cllr Hall
159/10	<b>New Road Signs:</b> To receive update on current situation regarding new road signs for Townsend and High Street.	Parish Clerk
160/10	<b>Street Lights:</b> To receive update regarding new bulbs required for Light Nos.612207 and 612204 (last two on B3098 near junction of High Street) and light no. 612162 (next to The Old Nursery School).	Parish Clerk
161/10	<b>Wessex Water Notice of Intention to Adopt Sewer at Witchcombe Close, Great Cheverell.</b>	Information
162/10	<b>Community:</b> Update on Leaflet drop regarding Rubbish in Play Area, Vandalism and Dog Fouling.	Parish Clerk
163/10	<b>Pavilion:</b> (a) New heat exchangers – update. (b) Report from Trustees' Meeting.	Parish Clerk Cllr Hayward

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 6<sup>TH</sup> SEPTEMBER 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL  
A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
130/10	<b>Apologies for Absence</b>	To record apologies
131/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	
132/10	<b>Co-option of Parish Councillor:</b> To discuss applications for vacancy and to agree and co-opt a new councillor on to the Parish Council.	All Councillors
132/10(a)	<b>Completion of Acceptance of Office Form by New Parish Councillor</b>	New Councillor Parish Clerk
133/10	<b>Minutes of Meeting Held on 5<sup>th</sup> July 2010</b>	To be agreed and signed
134/10	<b>Minutes of Extraordinary Meeting held on 16<sup>th</sup> August 2010</b>	To be agreed and signed
135/10	<b>Matters for Report:</b> <u>38/10: New notice board outside Post Office – Update</u>	Cllr J Andrew
136/10	<b>Worton and Cheverell Football Club:</b> To receive (a) An update from Mr Paul Sperring and Mr Malcolm Powell regarding the outcome of their investigation into the cost of upgrading the pitch. (b) The outcome of discussions with the trustees of the Pavilion and Cllrs Wearn and Hayward concerning the proposition to upgrade pitch.	Mr Paul Sperring Mr Malcolm Powell  Cllr Wearn Cllr Hayward
137/10	<b>Correspondence</b>	Parish Clerk
138/10	<b>Planning:</b> <u>Application Ref:</u> E/10/1039/FUL <u>Application For:</u> Full Planning. <u>Proposal:</u> First floor extension over garage with single storey lean-to extension to rear to replace existing conservatory. <u>At:</u> 2 Weavers Mead, Great Cheverell, SN10 5TP. <u>Applicant:</u> Mr M Andrews.	Observation

	<p><u>Notification of Full Planning Consent (With conditions):</u>  <u>Application No:</u> E/10/0948/FUL  <u>Applicant:</u> Mr Patrick Williams  <u>Address:</u> 50 Garston, Great Cheverell.  <u>Proposal:</u> Two storey side extension.</p> <p><b><u>Appeal Decision:</u></b>  <u>Appeal Ref:</u> APP/Y3940/D/10/2132277  <u>At:</u> 5 The Green, Great Cheverell SN10 5XN  <u>Applicants:</u> Mr &amp; Mrs Moule.  <u>Decision:</u> Appeal allowed (with conditions) and planning permission granted.  <u>Details:</u> Replacement of existing flat roofed extension and introduction of a pitched roof incorporating an additional bedroom in the increased loft space along with externally insulating and rendering the existing dwelling and proposed works; and the erection of tool shed and log store (including housing for air source heat pump).</p>	<p>Information</p> <p>Information</p>
139/10	<b>Finance:</b> Report on current financial situation.	Parish Clerk
139/10(a)	<b>Re-investment of Deposit Account (6 monthly)</b>	Discussion/Decision
139/10(b)	<b>Clerk's Expenses April – September 2010</b>	Ratification
139/10(c)	<b>Accounts for Payment</b>	Ratification
140/10	<p><b>Traffic Action:</b></p> <p>(a) <u>20mph Project</u> - To receive update.</p> <p>(b) <u>Littleton Panell Railway Bridge – HGV problems:</u> To discuss action following absence of Wiltshire Council's report scheduled for publication in July.</p> <p>(c) <u>Cheverell Road:</u> To discuss contents of email communications between a parishioner and Cllr Gamble (Wiltshire Council) and agree on action to be taken.</p> <p>(d) <u>Speed Limit Review – A360 and B0398:</u> Update.</p>	<p>Cllr Lumb All councillors</p> <p>All Councillors</p> <p>Parish Clerk</p>
141/10	<p><b>Risk Assessment (Play Area and Playing Field):</b></p> <p>(1) Monthly inspection.</p> <p>(2) Re-hanging of gates into Play Area.</p> <p>(3) Removal of rubbish bin and quotation for re-surfacing area beneath rubbish bin.</p> <p>(4) Dog fouling on playing field – update.</p>	Cllr Andrew
142/10	<b>Street Naming and Numbering Consultation:</b> To discuss contents of letter from Wiltshire Council and agree option to be put forward by Parish Council.	All Councillors
143/10	<p><b>Pavilion:</b></p> <p>(1) Heating Issue: Relocation of Heat Exchangers – Update.</p> <p>(2) Report from Trustees' Meeting.</p>	Parish Clerk Cllr Hayward
144/10	<p><b>Business Planning Group:</b></p> <p>(a) <u>Revision of Standing Orders:</u> To adopt draft amended Standing Orders.</p> <p>(b) <u>Freedom of Information:</u> To adopt draft Freedom of Information Publication Policy for Cheverell Magna Parish Council.</p>	Cllr Lumb Cllr Seager

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
AN EXTRAORDINARY MEETING OF  
CHEVERELL MAGNA PARISH COUNCIL  
ON MONDAY 16<sup>TH</sup> AUGUST 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
125/10	<b>Apologies for Absence:</b> To receive apologies together with reasons for absence.	Information/Approval
126/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	Recording of Disclosure of Interests
127/10	<p><b>Planning:</b>  <u>Application Ref:</u> E/10/0948/FUL – Mr Patrick Williams.  <u>Application For:</u> Full Planning.  <u>Proposal:</u> Two storey side extension.  <u>At:</u> 50 Garston, Great Cheverell, SN10 5XU.</p> <p><b><u>Notice of Permission to Carry Out Tree Work in Conservation Area:</u></b>  <u>Application Ref:</u> E/10/0697/TCA – Mr S Trusler.  <u>Particulars of Development:</u> Works to a Scots Pine tree in rear garden of property to consist of reduction of canopy by approximately 30% with shaping to leave tree in good form.  <u>At:</u> 28 High Street, Great Cheverell, SN10 5 TH.</p> <p><u>Application Ref:</u> E/10/0778/TCA – Mrs J Bland.  <u>Particulars of Development:</u> Felling of pine tree from garden of property.  <u>At:</u> Jacarand Cottage, 92 High Street, Great Cheverell SN10 5XR.</p>	<p>Observations</p> <p>Information</p> <p>“</p>

127/10 (contd)	<p><b><u>Town and Country Planning Act 1990 (As Amended) – Planning Appeal Against Refusal of a Householder Application:</u></b>  <u>Appellants’ Names:</u> Mr &amp; Mrs Moule.  <u>Appeal Site:</u> 5, The Green, Great Cheverell SN10 5XN.  <u>Proposed Development:</u> Two storey extension to facilitate loft conversion, erection of a tool shed and log store including housing for air source heat pump. Alterations including externally insulating and rendering the dwelling.</p>	Information
128/10	<p><b><u>Finance – Appointment of Extra Signatory for Parish Council and Pavilion Bank Accounts:</u></b> To appoint a third signatory for the purpose of signing cheques on the above accounts during absence of another signatory.</p>	Appointment of signatory for Bank Accounts
129/10	<p><b><u>Traffic Action:</u></b> To discuss and agree plans for informing parishioners of the 20mph project which will shortly be taking place in the village.</p>	All Councillors

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 5<sup>TH</sup> JULY 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
110/10	<b>Apologies for Absence</b>	
111/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	
112/10	<b>Minutes of Meeting held on 7<sup>th</sup> June 2010</b>	To be agreed and signed
113/10	<b>Matters Arising:</b> 38/10: <u>New notice board outside Post Office</u> – Update.	Cllr Wearn
114/10	<b>Correspondence</b>	Parish Clerk Information
115/10	<b>Footpath Issues:</b> To receive an update regarding the current state of footpaths, including Witchcombe Close footpath.	Esther Daly (Wiltshire Council) Cllr Stevens
116/10	<b>Worton and Cheverell Football Club:</b> To discuss proposals by Club of exploring the possibility of using the pitch at Great Cheverell for the coming season and work with the Parish Council in investigating the availability of grants,etc to regrade the pitch and improve drainage.	Parish Clerk Mr M Powell (Worton & Cheverell Football Club)
117/10	<b>Landscaping:</b> (1) Victoria Park – to discuss grass maintenance with Prison Governor. (2) To receive quotation from Julian Podger for ride-on	Mr A Rogers  Cllr Hayward

	mower and to decide on future action.	
118/10	<b>Vacancy on Parish Council:</b> To receive the resignation of Cllr Lloyd Rigden and to make arrangements for advertising Parish Councillor vacancy.	Discussion/Decision Parish Clerk
119/10	<b>New Mobile Surgery:</b> To receive update following visit to Pavilion by Dr Osborne on 29 <sup>th</sup> June 2010.	Parish Clerk
120/10	<p><b>Planning:</b>  <u>Application Ref:</u> E/10/0778/TCA – Mrs J Bland  <u>Application for:</u> Work to Trees in a Conservation Area.  <u>Proposal:</u> The felling of a pine tree from the garden of the property.  <u>At:</u> Jacarand Cottage, 92, High Street, Great Cheverell SN10 5XR.</p> <p><b><u>NOTIFICATION OF REFUSAL OF FULL PLANNING:</u></b>  <u>Application Ref:</u> E/10/0528/FUL – Mr &amp; Mrs Moule  <u>Proposal:</u> Two storey extension to facilitate loft conversion, erection of a tool shed and log store including housing for air source heat pump. Alterations including externally insulating and rendering the dwelling.  <u>At:</u> 5 The Green, Great Cheverell, SN10 5XN</p>	<p>Observations</p> <p>Information</p>
121/10	<b>Finance:</b> Current financial position.	Parish Clerk
121/10(a)	<b>Community Cleansing Grant 2010/11:</b> Update.	Parish Clerk
121/10(b)	<b>Invoices and payment of cheques</b>	Ratification
122/10	<b>Traffic Action:</b> To receive update regarding 20 mph speed limit issue.	Parish Clerk (in absence of Cllr Lumb)
123/10	<p><b>Risk Assessment (Play Area and Playing Field):</b></p> <ol style="list-style-type: none"> <li>(1) Monthly Inspection.</li> <li>(2) Re-hanging of gates into Play Area – update.</li> <li>(3) Purchase of signs for Play Area – update.</li> <li>(4) Removal of rubbish bin – in view of the continuing problem of rubbish overflow, to consider the possibility of removing the rubbish bin and purchasing a “Take your litter home” sign.</li> <li>(5) Dog fouling on playing field – update.</li> </ol>	<p>Cllr Andrew  “ “  “ “  Cllr Wearn</p> <p>Parish Clerk</p>
124/10	<p><b>Pavilion:</b></p> <ol style="list-style-type: none"> <li>(1) Heating Issue: To receive quotation from Moore of Devizes for relocating heat exchangers and to discuss further action.</li> <li>(2) Report from Trustees’ Meeting.</li> </ol>	<p>Parish Clerk</p> <p>Cllr Wearn/Cllr Hayward</p>

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 7<sup>TH</sup> JUNE 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Open Forum	Action
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
95/10	<b>Apologies for Absence</b>	
96/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	
97/10	<b>Minutes of Meeting held on 10<sup>th</sup> May 2010</b>	To be agreed and signed
98/10	<b>Matters Arising:</b> 38/10: New notice board outside Post Office –Update 65/10: Valuation of Playing Field & Equipment Store – Update	Cllr Wearn Cllr Hayward
99/10	<b>Correspondence</b>	Parish Clerk
100/10	<b>Planning:</b> <u>Notification of Full Planning Permission:</u> E/10/0317/FUL – Mr & Mrs A Hunter, 4 The Green, Great Cheverell. Two storey rear extension (amendment to E/09/0353/FUL).  E/10/0495/FUL – Mr P Fanshawe, 98 The Green, Great Cheverell. Removal of existing external rendering and replace with acrylic render to match existing; insertion of white pvc cills to match remainder of house.  <u>Notice of Permission to carry out tree work in a Conservation Area:</u>	Information  “  “

	E/10/0391/TCA – Mrs Turner, Hill View Cottage, 88 High Street, Great Cheverell. The removal of a conifer tree from the rear garden of the property.	
101/10	<b>Footpath Issues:</b> – To receive an update regarding the current state of footpaths, including the Witchcombe Close footpath issue.	Cllr Stevens
102/10	<b>Traffic Action:</b> To receive an update regarding the 20mph speed limit issue.	Cllr Lumb
103/10	<b>Landscaping:</b> (1) To receive quotation from C F Landscaping regarding areas surrounding Pavilion and Bartletts. (2) Victoria Park – to discuss grass maintenance with Prison Governor. (3) Purchase of mowing equipment.	Parish Clerk Cllr Hayward
104/10	<b>Finance:</b> Current financial position.	Parish Clerk
104/10(a)	<b>Community Cleansing Grant 2010/11</b>	Parish Clerk
104/10(b)	<b>Adoption of Accounts 2009/10:</b> To approve and sign accounts (audited by internal auditor) prior to onward transmission to Mazars for external audit.	Parish Clerk
104/10(c)	<b>Invoices and payment of cheques</b>	Ratification
105/10	<b>Risk Assessment:</b> 1) Monthly Inspection Report 2) Annual Inspection – problems to be rectified prior to inspection. 3) Weight restriction notice for aerial runway – Update.	Cllr Andrew Parish Clerk Cllr Andrew
106/10	<b>Monthly Distribution of Documents (Green Bag):</b> To discuss the best way of circulating documents in view of the fact that the present system is proving unsuccessful.	Parish Clerk
107/10	<b>Pavilion:</b> 1) Heating Issue – Update. 2) Report from Trustees' Meeting.	Parish Clerk Cllr Hayward
108/10	<b>Business Planning Group:</b> 1) Risk Management Register 2) Flood Plan 3) Gypsy and Traveller Issues Consultation	Parish Clerk
109/10	<b>Community Group:</b> Update.	Cllr Andrew

**CHEVERELL MAGNA ANNUAL PARISH MEETING**  
**TO BE HELD AT 7.00PM ON WEDNESDAY 19<sup>TH</sup> MAY 2010**  
**IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

1	<b>Open Forum</b>  <u>Guest Speaker:</u> Lt Colonel (Rtd) Nigel Linge. (SO2 Lands and Liaison, HQ Defence Training Estate, Salisbury, Wilts.)	Presentation on History of Salisbury Plain and Military Training
2	<b>Councillors in attendance</b>	Information
3	<b>Parishioners in attendance</b>	“
4	<b>Public in attendance</b>	“
87/10	<b>Apologies for Absence</b>	“
88/10	<b>Minutes of Annual Parish Meeting held on 21<sup>st</sup> April 2009</b>	To be agreed and signed
89/10	<b>Matters Arising:</b>  60/09: <u>Footpaths</u> - Update.  66/09(a) <u>Equipment Store</u> – Update.	Cllr Stevens  Cllr Wearn
90/10	<b>Chair’s Report</b>	Cllr L Wearn Information
91/10	<b>Finance:</b> Parish Council Accounts Report for year ended 31 <sup>st</sup> March 2010	Parish Clerk Information
92/10	<b>Reports from Councillors:</b>  (a) Community Group (b) Traffic Action	Information  Cllr Andrew Cllr Lumb
93/10	<b>Landscaping:</b> Update	Cllr Wearn
94/10	<b>Pavilion Report</b>	Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA ANNUAL COUNCIL MEETING  
ON MONDAY 10<sup>TH</sup> MAY 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	
3	<b>Public in Attendance</b>	
69/10	<b>Election of Chair</b>	
70/10	<b>Election of Vice Chair</b>	
71/10	<b>Apologies for Absence</b>	
72/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	
73/10	<b>Minutes of Meeting held on 12<sup>th</sup> April 2010</b>	To be agreed and signed
74/10	<b>Matters Arising:</b> 12/10: Village Mobile Surgery: Update. 36/10: Welcome Packs: Update. 37/10: Blood Donor Sessions in Pavilion: Update. 38/10: New notice board outside Post Office: Update.. 63/10: Annual Village Clean Up Day: Update. 65/10(d)Valuation of Playing Field & Equipment Store: Update.	Parish Clerk Cllr Seager Parish Clerk Cllr Wearn Parish Clerk “ “
75/10	<b>Correspondence</b>	Parish Clerk
76/10	<b>Planning:</b> E/10/0528/FUL – Mr & Mrs Moule Application for Full Planning for two storey extension to facilitate loft conversion, erection of a tool shed and log store. At: 5 The Green, Great Cheverell, SN10 5XN.	Observations

77/10	<b>Annual Parish Meeting:</b> 1) Chair's Report 2) Items for Agenda 3) Distribution around village of items for agenda 4) Refreshments	Cllr Wearn
78/10	<b>Footpath Issues:</b> To receive a report from Cllr Stevens regarding the current situation.	Cllr Stevens
79/10	<b>Traffic Action:</b> Update on: 1) 20mph speed limit issue 2) Lowering of carriageway under railway bridge.	Cllr Lumb Parish Clerk
80/10	<b>Landscaping around Pavilion and Bartletts:</b> To receive an update on current situation regarding quotations, including a proposal from a resident of Witchcombe Close and to discuss action to be taken.	Parish Clerk Discussion/Decision
81/10	<b>Finance:</b> Current financial position	Parish Clerk
81/10(a)	<b>Invoices and payment of cheques</b>	Ratification
81/10/(b)	<b>Matched Funding for Grant Applications:</b> To discuss a request received from the Trustees of the Pavilion for matched funding for grant applications.	Cllr Hayward
82/10	<b>Risk Assessment:</b> 1) Monthly Inspection Report. 2) Arranging date for annual inspection 3) Ordering of weight restriction notice for aerial runway 4) Update on unprotected cabling outside Pavilion.	Cllr J Andrew " " " " " " Parish Clerk
83/10	<b>Monthly Distribution of documents (Green Bag):</b> To discuss the best way of circulating documents in view of the fact that the present system is proving unsuccessful.	Parish Clerk
84/10	<b>Pavilion:</b> 1) Heating: Update. 2) Report from Trustees' Meeting.	Parish Clerk Cllr Hayward
85/10	<b>Business Planning Group:</b> 1) Risk Management Register 2) Flood Plan 3) Gypsy and Traveller Issues Consultation	Parish Clerk
86/10	<b>Community Group:</b> Update	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 12<sup>TH</sup> APRIL 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL  
A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	
3	<b>Public in Attendance</b>	
52/10	<b>Apologies for Absence</b>	
53/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business. (Sections 94 or 117 of Local Government Act 1972 or National Code of Local Government Conduct.)	
54/10	<b>Minutes of Meeting held on 1<sup>st</sup> March 2010</b>	To be agreed and signed
55/10	<b>Minutes of Extraordinary Meeting held on 17<sup>th</sup> March 2010</b>	To be agreed and signed
56/10	<b>Matters Arising from Meeting of 1<sup>st</sup> March 2010:</b> 144/09: Formation of bridleway by Gleeson & other f/path issues: Update. 35/10: Landscaping quotations: Update/ratification. 36/10: Welcome Packs: Update. 37/10: Blood Donor Sessions in Pavilion: Update. 38/10: New notice board at Post Office: Update.	Cllr Wearn Cllr Stevens Cllr Hayward Cllr Seager Parish Clerk Cllr Wearn
57/10	<b>Correspondence:</b> To note items of correspondence received by Clerk.	Parish Clerk
58/10	<b>Planning:</b> E/10/0317/FUL – Mr A & Mrs C Hunter. Application for Full Planning. Proposal: Two storey rear extension (amendment to E/09/0353/FUL) At: 4 The Green, Great Cheverell, SN10 5XN.	Observations
59/10	<b>Annual Parish Meeting 2010:</b> 1) Date 2) Guest Speaker	Discussion/Decision

60/10	<b>Risk Management Register:</b> To review current register and update as necessary.	Discussion/Decision
61/10	<b>Devizes Area Board Report</b>	Cllr Wearn
62/10	<b>Flood Plan</b>	Cllr Wearn
63/10	<b>Annual Village Clean Up Day:</b> To decide on date for this event and the possibility of planning it in partnership with HMP Erlestoke.	Discussion/Decision
64/10	<b>Traffic Action:</b> Update on: 1) 20mph speed limit issue 2) Speed check results by Wiltshire Council.	Cllr Lumb
65/10	<b>Finance:</b> Current financial position.	Parish Clerk
65/10(a)	<b>Invoices and payment of cheques</b>	Ratification
65/10(b)	<b>Clerk's Annual Performance Review/Salary Review</b>	Cllr Wearn
65/10(c)	<b>Deposit Bond (£24,500) – Reinvestment</b>	Discussion/Decision
65/10(d)	<b>Valuation of Playing Field and Equipment Store:</b> To discuss the District Valuer's quotation for carrying out this work and to decide on action to be taken.	Discussion/Decision
66/10	<b>Risk Assessment:</b> 1) Monthly Inspection Report. 2) Update regarding Dog Fouling Warning Notices. 3) Arranging date for annual inspection. 4) Ordering of weight restriction notice for aerial runway: Update.	Cllr Andrew Parish Clerk Cllr Lumb Cllr Andrew
67/10	<b>Pavilion:</b> Report from Trustees' Meeting.	Cllr Wearn Cllr Hayward
68/10	<b>Community Group Report</b>	Cllr Andrew



35/10	<b>Landscaping Quotations:</b> To receive quotations for landscaping work around Pavilion and tidying of Bartletts land.	<b>Cllr Hayward</b> Discussion/Decision
36/10	<b>Welcome Packs:</b> To discuss availability and distribution of packs.	<b>Parish Clerk</b> Discussion/Decision
37/10	<b>Blood Donor Sessions:</b> To discuss the possibility of holding Blood Donor Sessions in the Pavililon.	Discussion/Decision
38/10	<b>New Notice Board at Post Office:</b> To discuss the possibility of acquiring a new notice board outside the Post Office.	<b>Parish Clerk</b> Discussion/Decision
39/10	<b>Charity Fun Run/ Soap Box Derby:</b> To consider adding these two events to public liability section of insurance policy.	<b>Parish Clerk</b> Discussion/Decision
40/10	<b>Inconsiderate Parking:</b> To discuss action to be taken in light of recent incidents.	Discussion/Decision
41/10	<b>Annual General Meeting 2010:</b> 1) Date. 2) Guest Speaker.	Discussion/Decision
42/10	<b>Best Kept Village 2010:</b> To discuss/decide participation in this event.(Closing date 1 <sup>st</sup> April.)	Discussion/Decision
43/10	<b>Asset Register:</b> To discuss updating of register.	Discussion/Decision
44/10	<b>Traffic Action:</b> Update on: 1) 20mph speed limit issue. 2) Investigation into lowering of carriageway under bridge. 3) Speed check results by Wiltshire Council.	<b>Cllr Lumb</b> <b>Parish Clerk</b> <b>Cllr Lumb</b>
45/10	<b>Finance:</b> Current Financial Position	<b>Parish Clerk</b>
45/10(a)	<b>Invoices and payment of cheques</b>	Ratification
45/10(b)	<b>Clerk's Expenses October 2009-March 2010</b>	"
45/10(c)	<b>Clerk's Annual Salary Review</b>	Discussion/Decision
45/10(d)	<b>Deposit Bonds – reinvestment</b>	Discussion/Decision
46/10	<b>Risk Assessment:</b> 1) Monthly Inspection Report 2) Ordering of weight restriction notice for aerial runway: update.	<b>Cllr Andrew</b> " "
47/10	<b>Pavilion:</b> Update regarding: a) Electricity bills – sharing of cost. b) Draft Lease c) Heating d) Report from Trustees' Meeting	<b>Cllr Wearn</b> " " <b>Parish Clerk</b> <b>Cllr Wearn</b>
48/10	<b>Community Group Report</b>	<b>Cllr Andrew</b>

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 1<sup>ST</sup> FEBRUARY 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	
3	<b>Public in Attendance</b>	
16/10	<b>Apologies for Absence</b>	
17/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
18/10	<b>Minutes of Meeting held on 4<sup>th</sup> January 2010</b>	To be agreed and signed
19/10	<b>Bartletts:</b> To discuss quotations and future arrangements regarding maintenance of strip of land with Mr A Palmer.	Discussion/Decision
20/10	<b>Matters Arising from Meeting of 4<sup>th</sup> January 2010:</b> 144/09: Formation of Bridleway by Gleeson & other f/path issues: Update. 11/10: Registration of Email addresses with Parish Council: Update. 12/10: Village Mobile Surgery: Update.	Cllr Wearn Cllr Stevens Parish Clerk " "
21/10	<b>Grit Bins:</b> Update	Parish Clerk
22/10	<b>Large Pot Hole in Garston/Green Lane:</b> Update.	Parish Clerk
23/10	<b>Clearing of footpath between school and Westbury Rd:</b> Update:	Parish Clerk
24/10	<b>Planning:</b> E/10/0003/FUL Application for Full Planning by Mr & Mrs M Boaler, The Croft, 104 High Street, Great Cheverell. Proposal: Extension, alterations and proposed replacement garage.	Observations

	<p><u>Notice of withdrawal of application</u> Mr &amp; Mrs Moule of 5 The Green, Great Cheverell have withdrawn their application for full planning for two storey extension to facilitate loft conversion and erection of shed.</p> <p><u>Notification of Full Planning:</u></p> <ol style="list-style-type: none"> <li>1) Mr W Harley, 14 Bartletts, Great Cheverell. First floor extension over existing garage and utility room.</li> <li>2) Mr K Illingworth, 2 Townsend, Great Cheverell. Erection of rear conservatory.</li> <li>3) Major &amp; Mrs Leeming, Green Farm, Great Cheverell. Single storey detached garage/store.</li> <li>4) Major &amp; Mrs Leeming (above address).Single storey rear garden room extension.</li> </ol> <p><u>Notice of Conservation Area Consent:</u> Mr &amp; Mrs Walker, Copsewood, Low Road, Little Cheverell. Demolition of existing house and replacement dwelling.</p>	<p>Information</p> <p>“</p> <p>Information</p> <p>“</p> <p>“</p> <p>“</p>
25/10	<p><b>Traffic Action Group:</b> Update on:</p> <ol style="list-style-type: none"> <li>1) 20mph Speed Limit Request.</li> <li>2) Investigation into lowering of carriageway under bridge</li> <li>3) Speed check results by Wiltshire Council.</li> </ol>	Cllr Lumb Parish Clerk
26/10	<b>Finance:</b> Current financial position.	Parish Clerk
26/10 (a)	<b>Reassessment of Budget:</b> To discuss results of reassessment of budget by the Chair and the Clerk at a recent meeting and to agree proposals for reallocation of funding.	Cllr Wearn Parish Clerk Discussion/Decision
26/10(b)	<b>Norris &amp; Fisher Annual Insurance Premium Renewal</b>	Ratification
26/10(c)	<b>Invoices and payment of cheques</b>	Ratification
27/10	<p><b>Risk Assessment:</b></p> <ol style="list-style-type: none"> <li>1) Monthly Inspection Report</li> <li>2) Ordering and installing weight restriction notice for aerial runway.</li> </ol>	Cllr J Andrew Cllr A Lumb
28/10	<p><b>Pavilion:</b> Update regarding</p> <ol style="list-style-type: none"> <li>a) Request to Trustees to share electric bills on 50:50 basis.</li> <li>b) Draft Lease</li> <li>c) Report from Trustees' Meeting.</li> </ol>	Cllr L Wearn Cllr R Hayward
29/10	<b>Community Group Report</b>	Cllr J Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 4<sup>TH</sup> JANUARY 2010 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL  
A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b> All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	
3	<b>Public in Attendance</b>	
1/10	<b>Apologies for Absence</b>	
2/10	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
3/10	<b>Minutes of Meeting held on 7<sup>th</sup> December 2009</b>	To be agreed and signed
4/10	<p><b>Planning:</b>  <u>E/09/1574/FUL</u> – Full Planning Application for Major &amp; Mrs Leeming.  <u>Proposal:</u> Single storey detached garage/store.  <u>E/09/1578/FUL</u> – Full Planning Application  <u>Proposal:</u> Single storey rear garden room extension.  <u>At:</u> Green Farm, Great Cheverell, SN10 5XN.</p> <p><u>E/09/1641/FUL</u> – Full Planning Application for Mr Keith Illingworth.  <u>Proposal:</u> Erection of rear conservatory  <u>At:</u> 2 Townsend, Great Cheverell, SN10 5TL.</p> <p><u>E/09/1645/LBC</u> – Application for Listed Building Consent  <u>E/09/1644/FUL</u> – Application for Full Planning for Mr &amp; Mrs George.  <u>Proposal:</u> Demolition of existing single storey rear extension. Erection of a new single storey rear extension incorporating garden/family room, utility room and enlargement to kitchen.  <u>At:</u> 1 The Green, Great Cheverell, SN10 5XN.</p> <p><u>E/09/1659/FUL</u> – Application for Full Planning for Mr W Harley.  <u>Proposal:</u> First floor extension over existing garage and utility room.  <u>At:</u> 14 Bartletts, Great Cheverell, SN10 5XL.</p> <p><u>E/09/1570/FUL</u> – Application for Full Planning for Mr &amp; Mrs Moule</p>	<p>Observations</p> <p style="text-align: center;">“</p> <p style="text-align: center;">“</p> <p>Observations</p> <p style="text-align: center;">“</p>

	<p>Proposal: Two storey extension to facilitate loft conversion; erection of shed. At: 5 The Green, Great Cheverell, SN10 5XN.</p> <p><u>Notice of Permission to Carry Out Tree Work in a Conservation Area</u></p> <p>1) Mr R Hazleton, Mead Cottage, 12 High Street, Great Cheverell. <u>Particulars:</u> Felling of twin stemmed ash tree at property.</p> <p>2) Sir John Nutting, The Manor House, 17 Church Road, Great Cheverell. <u>Particulars:</u> Works to trees in front garden of property as detailed in Minutes of Parish Council Meeting held on 7/12/09.</p>	Information  “
5/10	<b>Grounds Maintenance Service:</b> To discuss the contents of a letter received from Wiltshire Council detailing the availability of a grounds maintenance service.	Discussion/ Decision
6/10	<b>Bartletts:</b> To discuss future maintenance of the strip of land.	Discussion/ Decision
7/10	<b>Traffic Action Group:</b> Update on 1) 20mph speed limit letter 2) Investigation regarding raising of railway bridge. 3) Letter to George Batten, Director of Environmental Services, Wiltshire Council.	Parish Clerk
8/10	<b>Matters Arising from Meeting of 7<sup>th</sup> December 2009:</b> 144/09: Formation of Bridleway by Gleeson & other f/path issues. 150/09: Transfer of Additional Village Green to Parish Council.	Cllr Stevens Parish Clerk
9/10(a)	<b>Finance:</b> Current financial position.	Parish Clerk
9/10(b)	<b>Invoices and payment of cheques</b>	Ratification
10/10	<b>Risk Assessment:</b> (a) Warning Notices – Update (b) Monthly Inspection Report	Cllr Andrew “ “
11/10	<b>Registration of Email Addresses with Parish Council:</b> To discuss the possibility of inviting parishioners through “News & Views” to submit their email addresses to Parish Clerk to be used for urgent notifications.	Cllr Seager Discussion/ Decision
12/10	<b>Village Mobile Surgery:</b> To discuss the possibility of asking Courtyard Surgery if the Mobile Surgery in the village could be reinstated and held in the new Pavilion.	Discussion/ Decision
13/10	<b>Lunch for Senior Citizens:</b> To discuss organizing a Party/Meal for senior citizens in the village.	Cllr Andrew
14/10	<b>Pavilion:</b> Update regarding a) Request to Trustees regarding sharing/takeover of electricity bills. b) Draft Lease. c) Report from Trustees’ Meeting	Cllr Wearn Parish Clerk Cllr Wearn Cllr Hayward
15/10	<b>Community Group Report</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 7<sup>TH</sup> DECEMBER 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	
3	<b>Public in Attendance</b>	
153/09	<b>Apologies for Absence</b>	
154/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
155/09	<b>Minutes of Meeting held on 2<sup>nd</sup> November 2009</b>	To be agreed and signed
156/09	<p><b>Planning:</b>  <u>E/09/1381/FUL:</u> Application for Full Planning.  <u>Proposal:</u> Construction of new Accommodation Block and support wing for 124 prisoners, together with replacement of existing disused boiler house to provide for the new development, new access road from within the existing prison and additional 25 car spaces to the existing staff car park.  <u>At:</u> HMP Erlestoke, Erlestoke House, Erlestoke.</p> <p><u>E/09/1465/TCA:</u> Application for work to trees in a conservation area  <u>Proposal:</u> The felling of a twin stemmed ash tree at the property.  <u>At:</u> Mead Cottage, 12 High Street, Great Cheverell.  <u>Applicant:</u> Mr R Hazleton.</p> <p><u>E/09/1478/TCA:</u> Application for work to trees in a conservation area  <u>Proposal:</u> Works to trees in the front garden of property to consist of: crown raising of 1 beech tree by up to 4 metres with cutting back of lateral branches to clear building by 2 metres, removal of lowest limb from 1 ash tree, felling of 2 coppiced</p>	<p>Observations</p> <p>“</p> <p>“</p>

	multi-stemmed holm oak trees, crown raising of 1 holm oak to clear building by up to 2 metres, crown raising of 2 ash trees by 4 metres and felling of 1 sycamore tree. NB The removal of a split limb from a pine tree as specified in proposal is considered exempt works. <u>At:</u> The Manor House, 17 Church Rd, Great Cheverell. <u>Applicant:</u> Sir John Nutting.	
157/09	<b>Traffic Action Group:</b> Report	Cllr A Lumb
158/09	<b>Bartletts:</b> To receive quotations from Mr A Palmer regarding maintenance of strip of land and to discuss further action.	Mr A Palmer
159/09	<b>Matters Arising from Open Forum of 2<sup>nd</sup> November:</b> <u>Parish Precepts 2010/11 Presentation:</u> Update.	Parish Clerk
160/09	<b>Matters Arising from Meeting of 2<sup>nd</sup> November 2009:</b> 144/09: <u>Formation of Bridleway by Gleeson &amp; other f/path issues:</u> 145/09: <u>Street Light No.6 Victoria Park</u> – Update on repair. 150/09: <u>Transfer of Additional Village Green to Parish Council:</u> To receive update on situation contained in an email from Goughs	Cllr P Stevens Parish Clerk “ “
161/09	<b>Finance:</b> Current financial position.	Parish Clerk
161/09(a)	<b>Financial Matters Arising from 2<sup>nd</sup> November:</b> 147/09(a) <u>Freezing of expenditure:</u> To receive update on (1) Request to Erlestoke Social Enterprise to cease all work. (2) Request to Trustees for contribution towards heating costs. (3) Further claim for VAT repayment.	Parish Clerk Cllr Hayward Parish Clerk
161/09(b)	<b>Invoices and payment of cheques</b>	Ratification
162/09	<b>Risk Assessments:</b> (a) <u>Warning Notices:</u> Update on investigation re notice boards (b) <u>Monthly Inspection Reports:</u> (i) Pavilion (ii) Play Area	Cllr Andrew  Cllr Wearn Cllr Andrew/Cllr Lumb
163/09	<b>Adoption of Red BT Telephone Kiosk:</b> To discuss the offer received from BT to adopt from them the red telephone kiosk in the village for £1. BT will remove the telephone in order that the kiosk may be used for other purposes by the community if so desired.	Discussion/Decision
164/09	<b>Pavilion:</b> a) Heating: Update. b) Draft Lease – Update. c) Report from Trustees' Meeting	Parish Clerk Parish Clerk Cllr Wearn Cllr Hayward
165/09	<b>Community Group Report</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 2<sup>ND</sup> NOVEMBER 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	“
140/09	<b>Apologies for Absence</b>	
141/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
142/09	<b>Minutes of Meeting held on 5<sup>th</sup> October 2009</b>	To be agreed and signed
143/09	<b>Formation of Traffic Action Group</b>	Discussion/Decision
144/09	<b>Formation of Bridleway by Gleeson and other footpath Issues:</b> To discuss with Esther Daley (Footpath Warden from Wiltshire Council)	Esther Daley Cllr P Stevens
145/09	<b>Matters Arising from Open Forum of 5<sup>th</sup> October:</b> <u>Prison Open Meeting:</u> Report of meeting held on 20 <sup>th</sup> October regarding building of proposed new unit. <u>Street Light No. 6 Victoria Park:</u> - update on repair.	Cllr Hayward  Parish Clerk
146/09	<b>Matters Arising from Meeting held on 5<sup>th</sup> October:</b> 129/09 – <u>Bartletts:</u> To receive update re quotation. 121/09 – <u>Erection of fencing:</u> To receive 2 <sup>nd</sup> quotation. 122/09 - <u>Landscaping:</u> To receive 2 <sup>nd</sup> quotation.	Andrew Palmer Cllr Andrew Parish Clerk
147/09	<b>Finance:</b> Current financial position.	Parish Clerk
147/09(a)	<b>Freezing of expenditure:</b> To discuss (as suggested by Chair in email dated 13/10/09) freezing of all new or non-essential expenditure in the light of reported shortfall.	
147/09(b)	<b>Budget/Precept 2010/11:</b> To agree budget and Precept request	Discussion/Decision

	for the next financial year.	
147/09(c)	<b>Invoices and payment of cheques</b>	Ratification
148/09	<b>Risk Assessment Play Area:</b> (a) 2 <sup>nd</sup> Quotation for annual inspections (b) Warning notices (c) Monthly inspection report.	Parish Clerk “ “ Cllrs Andrew/Lumb
149/09	<b>Menacing Dogs’ Incident:</b> To receive report regarding incident and discuss action to be taken.	Discussion/Decision
150/09	<b>Transfer of Additional Village Green to Parish Council:</b> To discuss contents of letter from Goughs dated 1/10/09 regarding transfer of additional Village Green from Gleeson to Parish Council.	Discussion/Decision
151/09	<b>Pavilion:</b> a) Heating Engineer – Update  b) Draft Lease and Model Trust Deed – Update  c) Report from Trustees’ Meeting	Parish Clerk/Cllr Hayward Parish Clerk  Cllr Hayward
152/09	<b>Community Group:</b> Report	Cllr Andrew Cllr Seager

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 5<sup>TH</sup> OCTOBER 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda No	Item	Action
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	“
127/09	<b>Apologies for Absence</b>	
128/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
129/09	<b>Bartletts:</b> To discuss maintenance of land with Mr Andrew Palmer.	
130/09	<b>Minutes of Meeting held on 7<sup>th</sup> September</b>	To be agreed and signed
131/09	<b>Matters Arising from Open Forum of 7<sup>th</sup> September:</b> <u>Rubbish Dumping:</u> Update. <u>Church Fete:</u> Update.	Cllr J Andrew Cllr Seager
132/09	<b>Matters Arising from Meeting held on 7<sup>th</sup> September:</b> 114/08: Football Club – Progress Report  77/09 Erection of Kissing Gates 79/09 Equipment Store: - update on connection of electricity and Decorating interior.  118/09 Sale of furniture – Update. 120/09 Street Lighting Survey – update.	Cllr Stevens Cllr Hayward  Cllr Stevens  Cllr Hayward  Cllr Seager Cllr Seager Cllr Rigden

	121/09 Erection of fencing – Playing Field: Update. 122/09 Landscaping – quotations: Update 124/09 Dog Fouling: - Update.	Cllr Hayward Cllr Andrew Parish Clerk Cllr Hayward  Parish Clerk
133/09	<b>Finance:</b> Current financial position.	Parish Clerk
133/09(a)	<b>VAT Repayment 2009/10</b>	“ “
133/09(b)	<b>Invoices and payment of cheques</b>	Ratification
134/09	<b>Planning:</b> E/09/1200/FUL: Mrs Josephine Cooper. Application for Full Planning Proposal: Change of use from class B1 use to hairdresser (Use class A1). At Unit 1 Harry Ridout & Son Yard High Street Great Cheverell.	Observations
135/09	<b>Emergency Planning – Annual Parish Exercise 29<sup>th</sup> October and 12<sup>th</sup> November</b>	Decision
136/09	<b>Risk Assessments:</b> To receive and discuss Risk Assessment document for Play Area.	Cllr Lumb Cllr Andrew
137/09	<b>Hill Corner – Erosion of bank</b>	Parish Clerk Cllr R Hayward
138/09	<b>Pavilion:</b> a) Heating Engineer – Update. b) Draft Lease and Model Trust Deed c) Report from Trustees' Meeting	Parish Clerk Cllr Seager Parish Clerk  Cllr Hayward
139/09	<b>Community Group:</b> Report.	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 7<sup>TH</sup> SEPTEMBER 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda No</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	“
112/09	<b>Apologies for Absence</b>	
113/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
114/09	<b>Transfer of Bartletts Land to Parish Council:</b> To sign Transfer Deed and discuss future plans regarding maintenance of relevant strip of land.	
115/09	<b>Minutes of Meeting held on 3<sup>rd</sup> August 2009</b>	To be agreed and signed
116/09	<b>Matters Arising from Open Forum of 6<sup>th</sup> July and 3<sup>rd</sup> August:</b> <u>Pumping Station:</u> Update from Prison Governor <u>Street Lights – Westbury Road/Victoria Park/Witchcombe Close –</u> Update on repairs. <u>Cracked Beech Tree in Garston:</u> - Update. <u>Flooding of drains in Townsend:</u> – Update.	Andrew Rogers Parish Clerk  Cllr Hayward Parish Clerk
117/09	<b>Matters Arising from Meetings held on 6<sup>th</sup> July and 3<sup>rd</sup> August:</b> 114/08: Football Club – Progress Report  77/09: Erection of Kissing Gates: – Update. 79/09: Equipment Store: - update on connection of electricity and decorating interior. 101/09: Risk Assessment document for Play Area: - Update	Cllr Stevens/Cllr Hayward  Cllr Stevens Cllr Hayward  Cllr Andrew

118/09	<b>Finance:</b> Current financial position.	Parish Clerk
118/09(a)	<b>Cleansing Grant:</b> To receive details of Cleansing Grant awarded to Parish Council for 2009/10.	Parish Clerk
118/09(b)	<b>Clerk's Expenses – April – September 2009.</b>	Ratification
118/09(c)	<b>Sealed Bids from sale of furniture:</b> – Update.	Parish Clerk
118/09(d)	<b>Invoices and payment of cheques</b>	Ratification
119/09	<b>Planning:</b> <b>Notice of Full Planning Permission given for the following:</b> E/09/0921/FUL – Mrs Lynda Wearn, 78 The Green, Great Cheverell. Erection of rear conservatory.  E/09/0815/FUL – Mr K Gover, 48 The Green, Great Cheverell. Erection of agricultural storage building.  E/09/0793/FUL – Mrs J Welford, 11 High Street, Great Cheverell. Extend and convert existing garage into granny annexe.	Information  “  “
120/09	<b>Street Lighting Surveys:</b> Update and decision on action to be taken	Decision
121/09	<b>Erection of Fencing alongside Playing Field</b>	Decision
122/09	<b>Landscaping:</b> Report of Meeting held with Erlestoke Social Enterprise on 19 <sup>th</sup> August 2009.	Ratification of decision
123/09	<b>Casual Vacancy for Parish Councillor:</b> To discuss co-option.	Discussion/Decision
124/09	<b>Dog Fouling:</b> To discuss action to be taken.	“ “
125/09	<b>Pavilion:</b> a) Heating Update b) Draft Lease c) Report from August meeting of Trustees	Parish Clerk “ “ Cllr Hayward
126/09	<b>Community Group – Report</b>	Cllr J Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 3<sup>RD</sup> AUGUST 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	“
106/09	<b>Apologies for Absence</b>	
107/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
108/09	<b>Minutes of Meeting held on 6<sup>th</sup> July 2009</b>	To be agreed and signed
109/09	<b>Finance:</b> Current financial position	Parish Clerk
109(a)	<b>Invoices and payment of cheques</b>	Ratification
110/09	<b>Planning:</b> E/09/0921/FUL – application for Full Planning at 78, The Green, Great Cheverell. Applicant: Mrs Lynda Wearn. Proposal: Erection of rear conservatory.	Observations
111/09	<b>Draft Lease for Pavilion</b>	Discussion/decision

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 6<sup>TH</sup> JULY 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Matters Arising from Open Forum of 11<sup>th</sup> May 2009:</b> <u>Pumping Station</u> – Update <u>Removal of replanted hedging</u> – Update <b>Matters Arising from Open Forum of 1<sup>st</sup> June 2009:</b> <u>Dumping of topsoil</u> – Update <u>Plant Stall at Play Area Launch 19<sup>th</sup> July</u> – Update <u>Landscaping Issues</u> – Update <u>Overgrown Path – Weavers Mead</u> - Update <u>Cracked Beech Tree in Garston</u> – Update Street Lamps not Working	Andy Rogers Parish Clerk  Parish Clerk “ “ “ “ “ “ “ “
3	<b>Councillors in Attendance</b>	Information
4	<b>Public in Attendance</b>	“
94/09	<b>Apologies for Absence</b>	
95/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
96/09	<b>Minutes of Meeting held on 1<sup>st</sup> June 2009</b>	To be agreed and signed
97/09	<b>Matters Arising:</b> 114/08 Football Club – Progress Report  77/09 Erection of Kissing Gates – Update 79/09 Equipment Store – Update on cleaning of cabin and connection of electricity.	Cllr Hayward Cllr Stevens “ “ Parish Clerk Cllr Hayward
98/09	<b>Finance:</b> Current financial position.	Parish Clerk
98/09(a)	<b>Donation to Internal Auditor:</b> To agree donation to Mr Malcolm Powell in respect of internal audit carried out by him on 2008/09	

	accounts.	
99/09	<b>Invoices and payment of cheques</b>	Ratification
100/09	<b>Risk Assessment:</b> To discuss Risk Assessment plans for a) Play Area b) Pavilion Events	Cllr Andrew Cllr Stevens Cllr Wearn
101/09	<b>Resignation of Cllr D Read:</b> To receive formal letter of resignation from Cllr D Read.	Parish Clerk
102/09	<b>Bartletts:</b> To receive update and discuss action to be taken.	Parish Clerk
103/09	<b>Pavilion:</b> a) Purchase of Furniture – Update b) Leasehold arrangements – Update c) Heating – Update d) Report from Trustees’ Meeting	Cllr Seager Parish Clerk “ “ Cllr Wearn Cllr Hayward
104/09	<b>Community Report</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
ON MONDAY 1<sup>ST</sup> JUNE 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	
2	<b>Matters Arising from Open Forum of 11<sup>th</sup> May 2009</b> <u>Pumping Station</u> – Update by Prison Governor <u>Flytipping behind Pumping Station</u> – Update by Prison Governor <u>New Wren Wing in HM Prison Erlestoke</u> – update on inspection of plans by Parish Councillors. <u>Removal of replanted hedging at Pavilion:</u> To discuss action to be taken. <u>Rubbish on Victoria Park:</u> Update.	Cllr Read Cllr Rigden
3	<b>Councillors in Attendance</b>	Information
4	<b>Public in Attendance</b>	“
83/09	<b>Apologies for Absence</b>	
84/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
85/09	<b>Minutes of Meeting held on 11<sup>th</sup> May 2009</b>	To be agreed and signed
86/09	<b>Matters Arising:</b> 114/08 Football Club – Progress Report  138/08 Street Lighting Survey – Update on responses  77/09 Erection of Kissing Gates – deferred from previous meeting 79/09 Equipment Store – update on progress with connection of electricity and cleaning and redecoration.	Cllr Read Cllr Stevens Parish Clerk  Cllr Stevens Cllr Hayward
87/09	<b>Finance:</b> Current financial position	Parish Clerk
87/09(a)	<b>Adoption of Accounts for Year Ended 1<sup>st</sup> April 2008 – 31<sup>st</sup> March 2009</b>	To be agreed and signed

87/09(b)	<b>Invoices and payment of cheques</b>	Ratification
88/09	<b>Review of Parish Council Asset Register</b>	Discussion/Agreement
89/09	<b>Review of Parish Council Risk Assessment Plan</b>	Discussion/Agreement
90/09	<b>Mr Hampton's Fence:</b> to discuss request for re-erection of fence	Decision
91/09	<b>Representative for Area Board:</b> To nominate representative who will represent Parish at Area Board Meetings and who will provide a link between the Area Board and Parish Council.	Discussion/Decision
92/09	<b>Pavilion:</b> Outer Doors – Update Purchase of furniture – update	Parish Clerk Cllr Seager
93/09	<b>Community Group:</b> Report	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA ANNUAL PARISH COUNCIL MEETING  
ON MONDAY 11<sup>TH</sup> MAY 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Action
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Matters Arising from Open Forum of 6<sup>th</sup> April 2009</b> Next Clustering Meeting: To agree date for meeting in June.	
3	<b>Councillors in Attendance</b>	Information
4	<b>Public in Attendance</b>	“
68/09	<b>Apologies for Absence</b>	
69/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
70/09	<b>Election of Chairman</b>	
71/09	<b>Election of Vice Chairman</b>	
72/09	<b>Minutes of Meeting held on 6<sup>th</sup> April 2009</b>	To be agreed and signed
73/09	<b>Matters Arising:</b> 114/08 Football Club – Progress Report 138/08 Street Lighting Survey – Update on responses 51/09 Bartletts – Report of Site Meeting on 1 <sup>st</sup> May 2009.	Cllr Read Cllr Stevens Cllr Wearn Cllr Hayward
74/09	<b>Finance:</b> Current financial position	Parish Clerk
74/09(a)	<b>Invoices and payment of cheques</b>	Ratification
74/09(b)	<b>Donations:</b> To discuss resuming the payment of donations.	Discussion/Decision
75/09	<b>Planning:</b> <u>Notice of Full Planning:</u> Mr Dudley McKendry 10 Townsend. New access and turning space onto carriageway. <u>Notice of Full Planning:</u> Great Cheverell Pre-School. Proposed new pre-school building. <u>Notice of Full Planning and Listed Building Consent:</u> Mr J Pye, Little Cheverell House. Alterations to outbuilding to form ancillary accommodation for housekeeper, plus home cinema/WC.	Information  “  “

	<p><u>Copy of Letter from Wiltshire Council to Mr &amp; Mrs A George re Tree Works at Chapel House, 1 The Green.</u></p> <p><u>Request from Mr Andrew Hunter to the Parish Council re Wiltshire Council's rejection of his Planning Application detailed at last meeting.</u></p>	<p>Information</p> <p>Discussion/Decision</p>
76/09	<b>Second Representative from Parish Council for Pavilion Board of Trustees</b>	Discussion/Decision
77/09	<b>Erection of Kissing Gates:</b> To discuss erection of kissing gates as advised by Esther Daley, Footpath representative from Wiltshire Council.	Discussion/Decision
78/09	<p><b>Pavilion:</b></p> <ol style="list-style-type: none"> <li>1) Transfer of Leasehold – Update</li> <li>2) Heating – Update</li> <li>3) Outer Doors – Update</li> <li>4) Vandalism to down pipe on right hand side of doors – update</li> <li>5) Purchase of furniture – update</li> <li>6) Provision of decking/verandah at back of Pavilion )</li> <li>7) Ramp/decking for equipment store )</li> <li>8) Planters and bark chippings around equipment store )</li> </ol>	<p>Parish Clerk</p> <p>“</p> <p>“</p> <p>Cllr Hayward</p> <p>Cllr Seager</p> <p>Cllr Wearn</p> <p>Report from Trustees Mtg</p>
79/09	<b>Equipment Store:</b> Connection of services and re-decoration.	Discussion/Decision
80/09	Adoption of changes to Freedom of Information Act.	Decision
81/09	Business Planning Group	Cllr Wearn
82/09	Community Group	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 6<sup>TH</sup> APRIL AT 19.30HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose/Action</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Matters Arising from Open Forum of 2<sup>nd</sup> March:</b> 1) Cars without tax discs – Update. 2) Victoria Park Noticeboard – Update.	Parish Clerk “ “
3	<b>Councillors in Attendance</b>	Information
4	<b>Public in Attendance</b>	“
44/09	<b>Apologies for Absence</b>	
45/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
46/09	<b>Minutes of Meeting held on 2<sup>nd</sup> March 2009</b>	
47/09	<b>Minutes of Extraordinary Meeting held on 16<sup>th</sup> March 2009</b>	
48/09	<b>Matters Arising:</b> 114/08 Football Club – Progress Report  138/08 Street Lighting Survey – Update. 11/09(2) Replanting of damaged hedging Witchcombe Cl. – update. 28/09 Equipment Store Relocation – Update.	Cllr Read Cllr Stevens Cllr Wearn Parish Clerk  “ “
49/09	<b>Finance:</b> Current financial situation.	Parish Clerk
49/09(a)	<b>Savings Bonds:</b> To discuss options available.	Parish Clerk Discussion
49/09(b)	<b>Southern Electric bill re Pavilion:</b> £443.73	Information/Ratification
49/09(c)	<b>Playdale Teen Shelter</b> – Payment of invoice: £5,750.00	Information/Ratification
49/09(d)	<b>Invoices and payment of cheques</b>	Ratification
49/09(e)	<b>Council Tax Bill for Sports Ground 01/04/09-31/03/10</b>	Information
49/09(f)	<b>Council Tax Bill for Hall &amp; Premises 01/04/09-31/03/10</b>	Information
50/09	<b>Planning</b> E/09/0340/TCA Application for work to trees in a conservation area at: Amberley Cottage, 26 High Street, Great Cheverell.	Observations

	E/09/0353/FUL Application for Full Planning Permission for two storey rear extension including addition of Juliet balcony at 4, The Green, Great Cheverell, for Mr Andrew Hunter.	Observations
51/09	<b>Bartletts Land:</b> To discuss contents of email from Mr Andrew Palmer regarding ownership and maintenance of land.	Discussion/Decision
52/09(a)	<b>Landscaping around Pavilion:</b> To receive written quotation from Erlestoke Social Enterprise (HMP Erlestoke) for annual gardening services and to discuss with Mr Keith Davies details of work to be done.	Discussion/Decision
52/09(b)	<b>Best Kept Village:</b> To re-visit decision not to take part in this competition and to discuss with Mr Keith Davies from Erlestoke Social Enterprise, the possibility of support for the scheme.	Discussion/Decision
53/09	<b>Pavilion:</b> 1) Transfer of Freehold – Update 2) Heating – Update 3) Outer Doors – Update 4) Vandalism to down pipe on right hand side of doors. 5) Purchase of furniture 6) Provision of decking/verandah at back of Pavilion 7) Ramp/decking for equipment store 8) Planters and bark chippings around equipment store.	Cllr Wearn Parish Clerk Parish Clerk Cllr Wearn “ “ Cllr Stevens Cllr Wearn “ “
54/09	<b>Village “Clean-Up” Day 2009:</b> To agree a date for this event	
55/09	<b>Annual Parish Meeting 21<sup>st</sup> April:</b> 1) Chair’s Report 2) Items for Agenda 3) Distribution around village of items for Annual Parish Mtg 4) Refreshments	
56/09	<b>Business Planning Group:</b> Report on meeting regarding website.	Cllr Wearn Cllr Seager
57/09	<b>Community Group</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 2<sup>ND</sup> MARCH AT 19.30HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Purpose/Action
1	<p><b>Open Forum</b></p> <p>All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.</p> <p><b>Clustering Meeting:</b> We will be joined for this part of the meeting with representatives from Erlestoke and Cheverell Parva Parish Councils to discuss:</p> <ol style="list-style-type: none"> <li>1) Area Boards (County Councillor Pat Rugg)</li> <li>2) Core Strategy (Cllr L Wearn)</li> <li>3) Traffic Issues (District Councillor Richard Gamble)</li> </ol>	
2	<p><b>Matters Arising from Open Forum of 2<sup>nd</sup> February</b></p> <ol style="list-style-type: none"> <li>1) Street Lights – Update</li> <li>2) Hedge Clippings, Highfield House – Update</li> <li>3) Policing Meetings 7<sup>th</sup> &amp; 11<sup>th</sup> February - Update</li> </ol>	<p>Parish Clerk “ “ Cllr Seager Cllr Hayward</p>
3	<b>Councillors in Attendance</b>	
4	<b>Public in Attendance</b>	
30/09	<b>Apologies for Absence</b>	
31/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
32/09	<b>Minutes of Last Meeting</b>	
33/09	<p><b>Matters Arising</b></p> <p>140/07 Website – Update 114/08 Football Club – Progress Report</p> <p>138/08 Street Lighting Survey – Update: 11/09(2) Damaged hedging – Witchcombe Close: To discuss replanting. 12/09 Flooding in The Green - Update 21/09(c) Outstanding donation to Village Hall – update 28/09 Equipment Store Relocation - Update</p>	<p>Cllr Wearn Cllr Seager Cllr Read Cllr Stevens Cllr Wearn Parish Clerk “ “ Cllr Wearn Parish Clerk “ “</p>
34/09	<b>Finance:</b> Current financial situation	Parish Clerk
34/09(a)	<b>Deposit Bonds:</b> To discuss and agree a suitable High Interest Bond for investment of a part of Parish Council funds.	Discussion/Decision

34/09(b)	<b>Transfer of part of Business Rate Rebate from Kennet District Council to Pavilion Account:</b> To discuss and agree the proportion of rebate to be transferred to Pavilion Account.	Discussion/Decision
34/09(c)	<b>Invoices and payment of cheques</b>	Ratification
34/09(d)	<b>Payment of Clerk's Expenses Oct.08-March 09</b>	"
34/09(e)	<b>Local Council Advisory Service Subscription Renewal</b>	"
34/09(f)	<b>Campaign to Protect Rural England Subscription Renewal</b>	"
35/09	<p><b>Planning</b>  E/09/0160/CAC – Mr &amp; Mrs Walker  <u>Application for:</u> Conservation Area Consent  <u>Proposal:</u> Demolition of existing house and replacement dwelling  <u>At:</u> Copsewood, Low Road, Little Cheverell.</p> <p><b><u>Notice of Planning Permission:</u></b>  K/59870/VAR Mr &amp; Mrs A George  <u>Particulars of Development:</u> Variation of condition 5 of planning approval K/58749/F to allow paying guest use (holiday accommodation) in addition to approved private studio/guest use.  <u>At:</u> Chapel House, 1 The Green, Great Cheverell.</p> <p><b>Notice of Permission to Carry Out Tree Work in a Conservation Area:</b></p> <ol style="list-style-type: none"> <li>1) K/59967/TR2 – Mr J Brace, 84 High Street, Great Cheverell. Felling of an apple tree and a conifer in rear garden of property.</li> <li>2) E/09/0048/TCA - Mr P Carr, The Dutch House, 2 Church Rd. Removal of 4 trees. Some replacement planting proposed.</li> </ol>	
36/09	<b>Best Kept Village Competition – 2009</b>	Parish Clerk
37/09	<b>Parish Improvement Grants</b>	Cllr Hayward
38/09	<b>Date of Annual Parish Meeting 2009</b>	Decision
39/09	<p><b>Pavilion:</b></p> <ol style="list-style-type: none"> <li>1) Transfer of Freehold - Update</li> <li>2) Heating – Update</li> <li>3) Outer Doors – Update</li> <li>4) Debris on playing field</li> </ol>	Parish Clerk
40/09	<b>Community Group</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 2<sup>ND</sup> FEBRUARY 2009 AT 1930 HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
16/09	<b>Apologies for Absence</b>	
17/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
18/09	<b>Minutes of last Meeting</b>	
19/09	<b>Matters Arising</b> 140/07 Website – Update 114/08 Football Club – Progress Report  117/08 Bus Shelter at Victoria Park – Update 138/08 Street Lighting: Survey Preparation – Update 9/09 Standards Committee of Wiltshire Council – Application Update 10/09 Nomination for Casual Vacancy for Parish Councillor - Update	Parish Clerk Cllrs Read & Stevens Parish Clerk Cllr Wearn Cllr Wearn Parish Clerk
20/09	<b>Matters Arising from Open Forum of 5<sup>th</sup> January</b> 1) Parking of Builders' Vehicles on corner of The Green: - Update. 2) Complaint re caravan on Townsend Property: - Update. 3) Fenced off footpath – Update. 4) Meeting re arrangements for Planning Applications during interim period before elections to the new Wiltshire Council – Update.	PC Malin “ Cllr Stevens Cllr Wearn Cllr Hayward
21/09	<b>Finance:</b> Current financial situation	Parish Clerk
21/09(a)	<b>Deposit Bond maturity:</b> to discuss action to be taken in view of current low rates on High Interest Deposit Bonds.	Discussion/Decision
21/09(b)	<b>Rebate from Kennet District Council on Pavilion Council Tax</b>	Parish Clerk
21/09(c)	<b>Outstanding donation to Village Hall for meetings held prior to opening of Pavilion</b>	Parish Clerk
21/09(d)	<b>Repayment arrangement of loan from Parish Council to Pavilion</b>	Parish Clerk
21/09(e)	<b>Invoices and payment of cheques</b>	Ratification

22/09	<p><b>Planning</b></p> <p>K/59967/TR2 – Mr J Brace, North View, 84 High Street, Gt Cheverell.  <u>Application for:</u> Work to trees in a conservation area.  <u>Proposal:</u> The felling of an apple tree and a conifer in the rear garden of the property.</p> <p>E/09/0048/TCA – Mr P Carr, The Dutch House, 2 Church Road, Gt Cheverell.  <u>Application for:</u> Work to trees in a conservation area.  <u>Proposal:</u> The removal of 4 apple trees, (one of which described as dead), 1 laburnum tree, 1 holly tree and 1 sycamore tree, all of which are situated on eastern boundary of property. Some replacement planting is proposed.</p> <p><u>Notice of Full Planning</u> – K/59821/F Mr Darren Thomas, 4 Witchcombe Close. Two storey and single storey rear extension and addition of timber cladding to part of existing front gable projection.</p>	<p>Observations</p> <p>“</p> <p>Information</p>
23/09	<b>Bartletts Land – Update:</b>	Parish Clerk
24/09	<b>Social Events</b>	Cllr Wearn
25/09	<p><b>Outstanding issues from Annual Parish Meeting:</b></p> <ol style="list-style-type: none"> <li>1) Maintenance of area of grass in front of church.</li> <li>2) Pre-school funding.</li> </ol>	Parish Clerk
26/09	<b>Parish Improvement Grants</b>	Cllr Hayward
27/09	<p><b>Pavilion:</b></p> <ol style="list-style-type: none"> <li>1) Transfer of Freehold – update</li> <li>2) Heating – update</li> <li>3) Outer doors</li> <li>4) Debris on playing field</li> </ol>	<p>Cllr Wearn  Parish Clerk  “ “  “ “</p>
28/09	<p><b>Equipment Store:</b>  To receive quotation from Gleeson for removal and re-siting of Sales Cabin/Equipment Store.</p>	Parish Clerk
29/09	<b>Community Group:</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 5<sup>TH</sup> JANUARY 2009 AT 1930 HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	“
1/09	<b>Apologies for Absence</b>	
2/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
3/09	<b>Minutes of last Meeting</b>	
4/09	<b>Matters Arising</b> 140/07 Website: Update  114/08 Football Club: Progress Report.  117/08 Bus Shelter in High Street: Update  138/08 Street Lighting: Survey preparation – update.  141/08 Monitoring of HGV activity along The Green – Update.	Cllr A Seager  Cllr D Read Cllr P Stevens  Parish Clerk  Cllr A Seager  Cllr L Wearn
5/09	<b>Matters Arising from Open Forum of 1<sup>st</sup> December</b> Notice Board – Victoria Park	Parish Clerk

6/09	<b>Finance:</b> Current financial position	Parish Clerk
6/09(a)	<b>Invoices and payment of cheques</b>	Ratification
7/09	<p><b>Planning</b></p> <p>K/59821/F Mr Darren Thomas, 4 Witchcombe Close. Application for Full Planning Permission for two storey and single storey rear extension and addition of timber cladding to part of existing front gable projection.</p> <p>K/59870/VAR Mr &amp; Mrs A George, Chapel House, 1 The Green. Application for Variation of Condition 5 of planning approval K/58749/F to allow paying guest use (holiday accommodation) in addition to approved private studio/guest use.</p>	Observations
8/09	<b>Boundary Committee – Final Recommendations</b>	
9/09	<b>Standards Committee of Wiltshire Council:</b> Applications invited for the post of town and parish council representatives.	Parish Clerk
10/09	<b>Nomination for Casual Vacancy for Parish Councillor</b>	Parish Clerk
11/09	<p><b>Landscaping around Pavilion</b></p> <p>1) To discuss arrangements for landscaping. 2) To discuss request of Planning Enforcement Officer to replace damaged hedging.</p>	Parish Clerk
12/09	<b>Flooding in The Green</b>	Cllr L Wearn
13/09	<p><b>Pavilion</b></p> <p>1) Transfer of Freehold - Update 2) Snagging problems - Update</p>	Cllr Wearn Parish Clerk
14/09	<b>Car Gymkhana</b>	Cllr Seager
15/09	<b>Community Group</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 1<sup>ST</sup> DECEMBER 2008 AT 1930HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

Agenda Number	Item	Purpose
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.  PC Malin Landin from Wiltshire Police will be in attendance.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	
142/08	<b>Apologies for Absence</b>	
143/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
144/08	<b>Andrew Rogers, Governor, HMP Erlestoke</b> To discuss with the Governor ways of improving communication with the Prison and resolving current issues.	Discussion
145/08	<b>Minutes of last Meeting</b>	
146/08	<b>Matters Arising</b> 91/08 Bus Clearway Victoria Park – update.  100/08(2) Badger Sett on Bridleway - Update  114/08 Football Club: Progress report from Cllrs Read and Stevens.  117/08 Delegation to Town & Parish Councils Mtg – Rpt.  138/08 Overhanging branches in Cheverell Road – update. 139/08 Appointment of new solicitor for Parish Council – update.	Parish Clerk  Cllr P Stevens  Cllrs Read & Stevens  Cllr L Wearn  Parish Clerk “ “

147/08	<b>Matters Arising from Open Forum of 1<sup>st</sup> September</b> Driveway at 10 Townsend: Update.	Parish Clerk
148/08	<b>Finance:</b> Current financial position	Parish Clerk
148/08(a)	<b>Invoices and payment of cheques</b>	Ratification
148/08(b)	<b>Budget 2009/10</b>	Decision
148/08(c)	<b>Precept 2009</b>	Decision
148/08(d)	<b>Salary Award (including Back Pay) for Clerk</b> 1) To agree revised rate of pay backdated from 1 April 2008 2) To rectify underpayment from last year's pay.	Information/Decision
148/08(e)	<b>New Signatory for Parish Council and Pavilion Bank Accounts</b>	Decision
149/08	<b>Resignation of Cllr L George</b>	Information/Decision
150/08	<b>Planning</b>	
151/08	<b>Pavilion Update</b> 1) Halloween Party – report 2) Transfer of Freehold - update 3) Equipment Store relocation – update.	Cllr Wearn Parish Clerk Parish Clerk
152/08	<b>Free Trees (Tree Appeal) Item deferred from 3<sup>rd</sup> March Meeting</b>	Decision
153/08	<b>Wiltshire Fire &amp; Rescue Service:</b> To discuss contents of a letter received from Wiltshire Fire & Rescue Service concerning the free services offered to vulnerable groups in rural villages.	Parish Clerk
154/08	<b>Social Events</b>	Cllr Wearn
155/08	<b>Community Group</b>	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 3<sup>RD</sup> NOVEMBER 2008 AT 1930HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	
142/08	<b>Apologies for Absence</b>	
143/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
144/08	<b>Minutes of Previous Meeting</b>	
145/08	<b>Matters Arising</b> 91/08 Bus Clearway Victoria Park – update.  100/08(2) Badger Sett on Bridleway - Update  114/08 Football Club: Progress report from Cllrs Read and Stevens.  117/08 Delegation to Town & Parish Councils Mtg – Rpt.  138/08 Overhanging branches in Cheverell Road – update. 139/08 Appointment of new solicitor for Parish Council – update.	Parish Clerk  Parish Clerk  Cllrs Read & Stevens  Cllr L Wearn  Parish Clerk “ “
146/08	<b>Matters Arising from Open Forum of 1<sup>st</sup> September</b> Driveway at 10 Townsend: Update.	Parish Clerk
147/08	<b>Finance:</b> Current financial position	Parish Clerk
147/08(a)	<b>Invoices and payment of cheques</b>	Ratification

147/08(b)	<b>Budget 2009/10</b>	Decision
147/08(c)	<b>Precept 2009</b>	Decision
147/08(d)	<b>New Signatory for Parish Council and Pavilion Bank Accounts</b>	Decision
148/08	<b>Resignation of Cllr L George</b>	Information/Decision
149/08	<b>Planning</b>	
150/08	<b>Pavilion Update</b> 1) Halloween Party – report 2) Meeting planned with Richard Drury (Wansbrough) for 17 <sup>th</sup> November. 3) Equipment Store relocation – update.	Cllr Wearn  Parish Clerk
151/08	<b>Free Trees (Tree Appeal) Item deferred from 3<sup>rd</sup> March Meeting</b>	Decision
152/08	<b>Social Events</b>	Cllr Wearn
153/08	<b>Community Group</b>	Cllr Andrew
154/08	<b>Transport Group</b>	Cllr Wearn

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 6<sup>TH</sup> OCTOBER 2008 AT 1930HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	
127/08	<b>Apologies for Absence</b>	
128/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
129/08	<b>Minutes of Previous Meeting</b>	
130/08	<b>Matters Arising</b> 140/07 Website  114/08 Football Club: Progress Report from Cllrs Read and Stevens.  117/08 Vandalism – Report on Meetings held by Police on 17 <sup>th</sup> /18 <sup>th</sup> September. “ Bus Shelter in High Street – repair to glass panel. “ Delegation to Town and Parish Councils Project Mtg - Update	Cllr Seager Cllr Read Cllr Stevens      Parish Clerk “ “
131/08	<b>Matters Arising from Open Forum of 1<sup>st</sup> September</b> <u>Outstanding Issues reported by Mr M James:</u> Playing Field grass: Result of discussion with Mr James:Update. Overgrowth of privet hedge on junction of High St and The Green.	Cllr Read Cllr Seager
132/08	<b>Finance:</b> Current financial position.	Parish Clerk
132/08a	<b>Invoices and payment of cheques</b>	Ratification
132/08b	<b>Contribution to payment of Pavilion Council Tax Bills</b>	Decision
132/08c	<b>Result of Audit Annual Return 2008</b>	Parish Clerk

132/08d	<b>VAT Repayment</b>	“ “
132/08e	<b>Budget 2009/10</b>	Parish Clerk
133/08	<p><b>Planning</b> K/59421/F J R Overton &amp; B W Wheeler, Proposed Dwelling at land adjacent 106 High Street, Great Cheverell.</p> <p><u>Notice of Full Planning Permission</u> 1)K/59224/F Cheverell Magna Parish Council. Erection of Equipment Store.</p> <p>2)K/59232/LBC Bell Inn, 57 High Street, Great Cheverell. Conversion of skittle alley to three bedrooms with en-suites.</p> <p>3)K/59155/F Mr L &amp; Mrs A Gunnerud, The Old Rectory, Church Road. Demolition of existing garage and open store. Alterations and extension to outbuildings to form ancillary accommodation, garage and storage. Notice of Listed Building Consent Mr L &amp; Mrs A Gunnerud, as above.</p>	<p>Observations</p> <p>Information</p> <p>Information</p>
134/08	<p><b>Pavilion Update</b> 1)Report on snagging problems 2)Date for Meeting with Richard Drury (Wansbrough) re Freehold Lease.</p>	Cllr Wearn
135/08	<b>Maintenance Contract for shrubs and plants outside Pavilion</b>	Decision
136/08	<b>Fireworks for Halloween Party 25<sup>th</sup> October – Funding</b>	Decision
137/08	<b>Vandalism to Victoria Park Bus Shelter:</b> To receive quotations for repair to 5 panels of glass.	Decision/ratification
138/08	<b>Overhanging branches in Cheverell Road:</b> To discuss appointment of contractors or volunteers to cut back overhanging branches in accordance with advice from Street Lighting contractors.	Decision
139/08	Appointment of new solicitor for Parish Council	Decision
140/08	Community Group	Cllr Andrew
141/08	Transport Group	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 1<sup>ST</sup> SEPTEMBER 2008 AT 19.30HRS  
IN THE PAVILION GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in Attendance</b>	Information
3	<b>Public in Attendance</b>	Information
112/08	<b>Apologies for Absence</b>	
113/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
114/08	<b>Football Club:</b> Paul Sperring will be in attendance to discuss requirements with the Parish Council.	Discussion/Decision
115/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
116/08	<b>Matters Arising</b> 140/07 Website – Update 61/08 Bartletts Land – Update 86/08 HGV Signs ) “ “Slow Down” Signs ) Update “ Damage to Properties ) “ Footpaths – Update “ Grass Cuttings – Update 105/08 Report of Open Day at HMP Erlestoke on 11 <sup>th</sup> July	Cllr Seager Parish Clerk “ “  Cllr Stevens “ “  Cllrs Seager and Stevens
117/08	<b>Matters Arising from Open Forum of 7 July 2008</b> <u>Vandalism:</u> Report on Meeting with PC Fiona Marno on 9 <sup>th</sup> July. <u>Brambles by Railway Bridge:</u> Update. <u>Bus shelter in High Street:</u> Update on repair of broken panel. <u>Strimming on Weavers Mead Footpath:</u> Update.	Cllr Wearn  Parish Clerk “ “ “ “

	<u>Delegation to Town and Parish Councils Project</u> : Update. <u>Driveway at 10 Townsend</u> : Update. <u>Outstanding Work in Village</u> : Update.	Parish Clerk “ “ Cllr Wearn
118/08	<b>Finance</b> : Current financial position	Parish Clerk
118/08a	<b>Invoices and payment of cheques</b>	Ratification
118/08b	<b>Maturity of Deposit Bonds</b> : Decision regarding reinvestment of funds.	Decision
118/08c	<b>Debit Card Application for Parish Council</b> : Documents for signature	Authorisation
119/08	<b>Certificate in Local Council Administration</b> : Further training for Clerk	Decision
120/08	<b>Planning</b> K/59232/LBC Bell Inn, 57 High Street. Conversion of skittle alley to three bedrooms with en-suites. (Observations already discussed by email and submitted to KDC on 20 <sup>th</sup> August.)  K/59155/F Mr L & Mrs A Gunnerud, The Old Rectory Church Road. Demolition of existing garage and open store. Alterations and extension to outbuildings to form ancillary accommodation, garage and storage. (Observations already discussed by email and submitted to KDC on 30 <sup>th</sup> July.)  K/59224/F Cheverell Magna Parish Council. Erection of equipment store at Playing Field, Witchcombe Close.  K/59075/F Mr Martin Walker, Copse Wood, Low Road, Little Cheverell. Replacement garage. (Observations already discussed by email and submitted to KDC on 30 <sup>th</sup> July.)  Notice of Full Planning for Plg Application K/59075/F Mr Martin Walker, Copse Wood Low Road Little Cheverell Replacement garage.	Information “ “ “ “
121/08	<b>Pavilion</b> : Update	Cllr Wearn
122/08	<b>Bus Clearway Victoria Park</b>	Discussion/Decision
123/08	<b>Street Lighting</b> : Update	Parish Clerk
124/08	<b>Business Planning Group</b> : 1)Proposal to appoint new solicitor for Parish Council: Update 2)Substation at Witchcombe Lane – Wayleave Consent: Update	Cllr Wearn
125/08	<b>Community Group</b>	Cllr Andrew
126/08	<b>Transport Group</b>	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 7 JULY 2008 AT 19.30HRS  
IN THE PAVILION, GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
96/08	<b>Apologies for Absence</b>	
97/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
98/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
99/08	<b>Matters Arising</b> 140/07 Website – Update 61/08 Bartletts Land – Update 85/08 Vandalism 86/08 1) HGV Signs 2) Townsend Sign 3) Inappropriate Parking 4) “Slow Down” Signs 5) Damage to Property Footpaths: - Update Grass Cuttings: - Update 91/08 Bus Clearway – Victoria Park – Update	Cllr Seager Parish Clerk “ “ “ “ “ “ “ “ “ “ Cllr Stevens Parish Clerk “ “
100/08	<b>Matters Arising from Open Forum of 2 June 2008</b> 1) Open Access Surgeries 2) Badger Sett on Bridleway 3) Pond on Erlestoke Prison Land – Mr Keith Davies, Farm Manager at Erlestoke Prison will be in attendance to address concerns. 4) Defence Training Estate Parish Liaison Day – Report 5) KDC Streetscene Services - Update	Cllr Wearn Cllr Stevens  Cllr Seager Cllr Stevens Parish Clerk
101/08	<b>Victoria Park:</b> To discuss with Mr Michael James issues concerning prison.	
102/08	<b>Finance:</b> Current financial position	Parish Clerk

102/08a	<b>Invoices and payment of cheques</b>	Ratification
102/08b	<b>Insurance for Playdale Equipment:</b> To discuss quotation from Messrs Norris & Fisher	Parish Clerk
103/08	<p><b>Planning</b></p> <p>1)K/58819/F Mr &amp; Mrs D Wearn, 78 The Green, Great Cheverell. Application for Full Planning Permission for single storey extension providing elderly relative's integrated annexe.</p> <p>2)K/58926/F Mr G Brooks, 3 Victoria Park, Great Cheverell. Application for first floor extension over existing garage and rear conservatory.</p> <p>3)K/59009/F J R Overton and B W Wheeler, 106 High Street, Great Cheverell. Application for Full Planning Permission for proposed dwelling on land adjacent to 106 High Street, Great Cheverell.</p> <p>4) <u>Notice of Full Planning Consent</u> for Application K/58749/F, Mr &amp; Mrs A George, Chapel House, 1 The Green, Great Cheverell, for conversion of disused chapel to studio/guest annexe including raising of the roof.</p>	<p>Observations</p> <p>“</p> <p>“</p> <p>Information</p>
104/08	<b>Allotments:</b> To consider request from Mr J Stones for an allotment	Decision
105/08	<b>Open Day at HMP Erlestoke on Friday, 11 July 2008</b>	Parish Clerk
106/08	<b>Proposal to appoint new solicitor for Parish Council</b>	Cllr Wearn
107/08	<b>Substation at Witchcombe Lane – Wayleave Consent:</b> To note Gough's advice in email dated 4 June and to complete Wayleave Consent.	Parish Clerk
108/08	<b>Pavilion Update</b>	Cllr Wearn
109/08	<p><b>Business Planning Group</b></p> <p>1) Street Lighting – update</p> <p>2) Asset Register</p> <p>3) Risk Management</p> <p>4) BT Payphones - update</p>	Cllr Wearn
110/08	<b>Community Group</b>	Cllr Andrew
111/08	<b>Transport Group</b>	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 2 JUNE 2008 AT 19.30 HRS  
IN COMMUNITY HALL GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
81/08	<b>Apologies for Absence</b>	
82/08	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
83/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
84/08	<b>Matters Arising</b> 140/07 Website – Update 61/08 Bartletts Land – Update	Cllr Seager Parish Clerk
85/08	<b>Matters Arising from Annual Parish Meeting 21 April 2008</b> 1)Vandalism 2)Street Lighting	
86/08	<b>Matters Arising from Open Forum 12 May 2008</b> 1) HGV Signs 2) Road Signs – Confusion over Green Lane and Townsend 3) Inappropriate Parking 4) “Slow Down” Signs 5)Damage to property: To arrange for return visit of Rod Gibbs to inspect banks. <u>Stiles</u> – Update by Cllr Stevens. <u>Grass cuttings on footpath behind Weavers Mead:</u> Update.	Cllr Stevens
87/08	<b>Finance:</b> Current financial position	Parish Clerk
87/08a	<b>Community Hall Bank Account:</b> To agree details for setting up account for new Community Hall.	Decision
87/08b	<b>Invoices and payment of cheques</b>	Ratification

87/08c	<b>Accounts 1 April 07 – 31 March 08:</b> To agree year end accounts (internally audited).	Decision
87/08d	<b>Budget:</b> To agree budget to March 09 (Precept agreed by KDC)	Decision
88/08	<b>Planning</b> K/58749/F Mr & Mrs A George, Chapel House, 1 The Green. Proposal: Conversion of disused chapel to studio/guest annexe including raising of the roof.	Observations
89/08	<b>BT Payphones:</b> To discuss consultation paper from BT regarding removal of payphones.	Discussion/ Decision
90/08	<b>Emergency Planning Exercise</b>	Discussion/ Decision
91/08	<b>Bus Clearway – Victoria Park</b>	Discussion/ Decision
92/08	<b>Community Hall:</b> Update	Cllr Wearn
93/08	<b>Business Planning Group</b> WCC Rights of Way Plan Document: Update	Cllr Seager
94/08	<b>Community Group:</b> Integrated Playground Update:	Cllr Seager Cllr Andrew
95/08	<b>Transport Group:</b> Update	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA ANNUAL PARISH COUNCIL MEETING  
ON MONDAY 11<sup>TH</sup> MAY 2009 AT 7.30PM  
IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Open Forum</b>  All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda.	Discussion
2	<b>Matters Arising from Open Forum of 6<sup>th</sup> April 2009</b> Next Clustering Meeting: To agree date for meeting in June.	
3	<b>Councillors in Attendance</b>	Information
4	<b>Public in Attendance</b>	"
68/09	<b>Apologies for Absence</b>	
69/09	<b>Disclosures of Interest:</b> Declaration of any Personal or Prejudicial Interests in the business.	
70/09	<b>Election of Chairman</b>	
71/09	<b>Election of Vice Chairman</b>	
72/09	<b>Minutes of Meeting held on 6<sup>th</sup> April 2009</b>	To be agreed and signed
73/09	<b>Matters Arising:</b> 114/08 Football Club – Progress Report 138/08 Street Lighting Survey – Update on responses 51/09 Bartletts – Report of Site Meeting on 1 <sup>st</sup> May 2009.	Cllr Read Cllr Stevens Cllr Wearn Cllr Hayward
74/09	<b>Finance:</b> Current financial position	Parish Clerk
74/09(a)	<b>Invoices and payment of cheques</b>	Ratification
74/09(b)	<b>Donations:</b> To discuss resuming the payment of donations.	Discussion/Decision
75/09	<b>Planning:</b> <u>Notice of Full Planning:</u> Mr Dudley McKendry 10 Townsend. New access and turning space onto carriageway. <u>Notice of Full Planning:</u> Great Cheverell Pre-School. Proposed new pre-school building. <u>Notice of Full Planning and Listed Building Consent:</u> Mr J Pye, Little Cheverell House. Alterations to outbuilding to form ancillary accommodation for housekeeper, plus home cinema/WC.	Information  "  "

	<p><u>Copy of Letter from Wiltshire Council to Mr &amp; Mrs A George re Tree Works at Chapel House, 1 The Green.</u></p> <p><u>Request from Mr Andrew Hunter to the Parish Council re Wiltshire Council's rejection of his Planning Application detailed at last meeting.</u></p>	<p>Information</p> <p>Discussion/Decision</p>
76/09	<b>Second Representative from Parish Council for Pavilion Board of Trustees</b>	Discussion/Decision
77/09	<b>Erection of Kissing Gates:</b> To discuss erection of kissing gates as advised by Esther Daley, Footpath representative from Wiltshire Council.	Discussion/Decision
78/09	<p><b>Pavilion:</b></p> <ol style="list-style-type: none"> <li>1) Transfer of Leasehold – Update</li> <li>2) Heating – Update</li> <li>3) Outer Doors – Update</li> <li>4) Vandalism to down pipe on right hand side of doors – update</li> <li>5) Purchase of furniture – update</li> <li>6) Provision of decking/verandah at back of Pavilion )</li> <li>7) Ramp/decking for equipment store )</li> <li>8) Planters and bark chippings around equipment store )</li> </ol>	<p>Parish Clerk</p> <p>“</p> <p>“</p> <p>Cllr Hayward</p> <p>Cllr Seager</p> <p>Cllr Wearn</p> <p>Report from Trustees Mtg</p>
79/09	<b>Equipment Store:</b> Connection of services and re-decoration.	Discussion/Decision
80/09	Adoption of changes to Freedom of Information Act.	Decision
81/09	Business Planning Group	Cllr Wearn
82/09	Community Group	Cllr Andrew

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 7 APRIL 2008  
1930HRS IN COMMUNITY HALL GREAT CHEVERELL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b> All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
50/08	<b>Apologies for Absence</b>	
51/08	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
52/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
53/08	<b>Matters Arising</b> 118/07 Play Area: a) Update b) Insurance query  140/07 Website – Update  26/08 Mr Hampton's Fencing Stakes - Update	Cllr Andrew  Parish Clerk  Cllr Seager  Parish Clerk
54/08	<b>Matters Arising from Open Forum</b> No matters arising	
55/08	<b>Finance</b>	
55/08a	<b>Review of Accounts April 07-Mar 08</b>	
55/08b	<b>Payment to Toshiba: £13.31</b>	Ratification
55/08c	<b>Payment to KDC: £10.69</b> (Waste collection – Community Hall)	Ratification
55/08d	<b>Subscription Renewal to Campaign to Protect Rural England: £28.00</b>	Decision/Ratification
55/08e	<b>Appointment of Internal Auditor</b>	Decision



59/08	<b>Community Hall – Update</b> 1) Report on problems arising since hand-over. 2) Report on matters arising from Trustees' Meeting on 25/3/08  3) Council Tax Queries.	Cllr Wearn  Cllr Wearn  Parish Clerk
60/08	<b>Recycling Centre – Setting up of Recycling Centre at Community Hall</b>	Discussion/Decision
61/08	<b>Bartletts Land – To discuss query raised in letter from Goughs concerning ownership.</b>	Parish Clerk
62/08	<b>Annual Parish Meeting 21 April</b> a) Chair's Report b) Items for Agenda c) Distribution around village of Chair's Report/ Notice of Meeting/Accounts d) Refreshments	Decision “ “ “
63/08	<b>Village “Clean-Up” Day 10 May</b>	To finalise details
64/08	<b>Formal Consultation on Proposed Electoral Divisions for New Unitary Wiltshire Council</b>	Information/Decision
65/08	<b>Bus Clearway at Victoria Park – to discuss possible improvements.</b>	Decision
66/08	<b>Business Planning Group</b>	Cllr Wearn – Report
67/08	<b>Transport Group</b>	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 3 MARCH 2008  
1900HRS IN HOLY TRINITY SCHOOL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b> All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
34/08	<b>Apologies for absence</b>	Information
35/08	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
36/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
37/08	<b>Matters Arising</b> 118/07 Play Area  119/07 Little Cheverell Wood  140/07 Website  15/08 Wiltshire Fire & Rescue Service Focus Group Mtgs – Report  22/08a Letter to Gough’s requesting Interest on funds previously held by them  26/08 Removal of Mr Hampton’s fencing stakes  30/08 Community Cleansing Grant	Update – Cllr Andrew  Update – Parish Clerk  Update – Cllr Seager  Cllr Seager  Update – Parish Clerk  Update – Parish Clerk  Decision
38/08	<b>Matters Arising from Open Forum</b> 1 Date and topic of next “Clustering” Meeting  2a Wheelie Bins for Community Hall 2b Hedging in Witchcombe Lane	Decision  Update – Parish Clerk Update – Cllr Wearn
39/08	<b>Finance</b>	
39/08a	<b>Current financial position</b>	Information (Clerk)
39/08b	<b>Payment to Karen Tayler: £10.00</b>	Ratification
39/08c	<b>Payment to Consortium: £43.25</b> (Ink cartridges, files)	Ratification

39/08d	<b>Payment to WALC: £52.88</b> (New Clerks' Course)	Ratification
39/08e	<b>Payment of Clerk's Expenses:</b> <b>£153.70</b>	Ratification
39/08f	<b>Payment of Insurance Premium to Norris &amp; Fisher (for Community Hall):</b> <b>£706.68</b>	Decision/Ratification
39/08g	<b>Subscription Renewal for Campaign to Protect Rural England: £28.00</b>	Decision/Ratification
39/08h	<b>1) Appointment of Internal Auditor</b> <b>2) Appointment of External Auditor for 5 yr period</b> (Details previously circulated in Green Bag)	Decision Information/Comments
40/08	<p><b>Planning</b> <u>K/58084/F</u> Mr &amp; Mrs J Davies, 33 High Street: Application for full planning permission for first floor extension over existing lean-to cottage to provide additional bedroom with decked veranda. Rear single storey garden room.</p> <p><u>K/58120/LBC</u> Mr &amp; Mrs N J Webster, 48 High Street: Application for Listed Building Consent for Installation of new boiler flue and new bathroom and <u>K/58111/LBC</u> Application for Listed Building Consent for replacement windows.</p> <p><u>K/58110/F</u> Mr &amp; Mrs S Hillier, Witchcombe Farm, Witchcombe Lane: Application for full planning permission for Agricultural workers' bungalow.</p> <p><u>K/58154/F</u> Mrs Guest, Bellview Cottage, 59 High Street: Application for full planning permission for construction of conservatory following demolition of existing conservatory.</p> <p><u>K/58181/F</u> Mr &amp; Mrs Mayne, 17 The Green: Application for full planning permission for formation of 40 x 20m outdoor riding arena in existing paddock.</p> <p><u>Notice of Listed Bldg Consent Received: K/57881/LBC:</u> Mr &amp; Mrs R Place, Glebe House and Annexe Cottage,</p>	<p>Observations</p> <p>Observations</p> <p>Observations</p> <p>Observations</p> <p>Observations</p> <p>Information</p>

	enlargement of existing flat roofed rear kitchen extension with new part pitched part flat roof and alterations to rear porch,etc. <u>Notice of Full Planning Permission</u> <u>Received: K/57862/F</u> as above.	Information
41/08	<b>Cheverell Magna Parish Council Code of Conduct</b>	Adoption
42/08	<b>One Council for Wiltshire – Dates of “Parish Meet and Greet” Meetings</b>	Information/Decision
43/08	<b>Best Kept Village Fiftieth Anniversary Competition 2008</b> (Details previously circulated in Green Bag)	Information/Decision
44/08	<b>Provisional Dates for Recycling Skips</b> Wed 7 <sup>th</sup> May Wed 22 <sup>nd</sup> October (10am-12.30pm)	Confirmation of dates and location
45/08	<b>Village “Clean Up” Date</b>	Decision
46/08	<b>Date of Annual Parish Council Mtg</b>	Decision
47/08	<b>Letter from KDC re Possible Transfer of Assets</b>	Information
48/08	<b>Soapbox Derby – Provision of Insurance</b>	Decision
49/08	<b>Transport Group</b> Letter from WCC re Mrs Lumb’s letter	Cllr George Update – Parish Clerk

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 4 FEBRUARY 2008  
1900HRS IN HOLY TRINITY SCHOOL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<p><b>“Clustering” &amp; A Power of Well Being/Section 137</b> (We will be welcoming representatives from Little Cheverell and Erlestoke Parish Councils for discussion on this item and Katie Fielding from WALC)</p>	Lynda Wearn Katie Fielding (WALC) Discussion
2	<p><b>Open Forum</b> <b>All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda</b></p>	
3	<b>Councillors in attendance</b>	Information
4	<b>Public in attendance</b>	Information
17/08	<b>Apologies for absence</b>	Information
18/08	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
19/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
20/08	<b>Matters Arising</b>	
118/07	Play Area	Update – Cllr Andrew
119/07	Little Cheverell Wood	Update – Parish Clerk
136/07	Free Trees	Update – Parish Clerk
139/07	Witchcombe Lane – Slow worm fencing	Update – Parish Clerk
140/07	Website	Update – Cllr Seager
6/08h	Budget – Hedge cutting – clarification	Parish Clerk
15/08	Wiltshire Fire & Rescue Service – Focus Group Meetings - Reports	Cllr Stevens Cllr Seager

21/08	<b>Matters Arising from Open Forum</b>	
1c	Mr & Mrs Elliott – report of vandalism	Update - Parish Clerk
1d	Mrs Lumb – letter re accident involving a child.	Update – Parish Clerk
22/08	<b>Finance</b>	
22/08a	<b>Current financial position</b>	Information
22/08b	<b>Payment to Devizes &amp; District Link: £50.00</b>	Ratification
22/08c	<b>Payment to Karen Tayler: £10.00</b>	Ratification
22/08d	<b>Budget Amendment</b>	Decision/Cllr George Parish Clerk
23/08	<b>“One Way” - update</b>	Cllr L Grundy (KDC) Cllr P Rugg (WCC)
24/08	<b>Tree Planting at Holy Trinity School</b> Representatives from Parish Council invited to plant a tree on 7 Feb at 11am	Parish Clerk Decision
25/08	<b>Temporary Traffic Lights West Lavington</b>	Decision
26/08	<b>Removal of Mr Hampton’s fencing – Witchcombe Lane</b>	Decision
27/08	<b>Witchcombe Lane</b> Update	Cllr Wearn
28/08	<b>Endowment Fund for Community Hall</b>	Parish Clerk Decision
29/08	<b>Improving Community Safety – Public Meeting Tuesday 5 February 2008, 7pm City Hall, Salisbury</b>	Information
30/08	<b>Community Cleansing Grant 2008/09</b>	Decision
31/08	<b>Business Planning Group</b> 1) Interest Rates  2) Insurance Quotations for Community Centre  3) Clerk’s post – 3 month review	Cllr Wearn Decision  “  “
32/08	<b>Communities Group</b>	Cllr Andrew
33/08	<b>Transport Group</b> Update re: Mrs Lumb’s letter	Cllr George

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 7 JANUARY 2008  
1900HRS IN HOLY TRINITY SCHOOL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b> All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
1/08	<b>Apologies for absence</b>	Information
2/08	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
3/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
4/08	<b>Matters Arising</b>	
118/07	Play Area	Update – Cllr Andrew
119/07	Little Cheverell Wood	Update - Cllr Stevens
136/07	Free Trees – clarification of request	Cllr Wearn Information/Decision
140/07	Website	Update – Cllr Seager
5/08	<b>Matters Arising from Open Forum</b>	
1b	Driveway of No 10 Townsend.	Update - Parish Clerk
1c	Damaged School sign in Westbury Road.	“ “ “
1d	Rota for Anna Good.	
6/08	<b>Finance</b>	
6/08a	<b>Current financial position</b>	Information
6/08b	<b>Payment of invoice to Roman Glass:£154.48</b> (Replacement glass for bus shelter)	Ratification
6/08c	<b>Payment of Invoice to Consortium for stationery: £53.17</b>	Ratification
6/08d	<b>Payment to Karen Tayler: £10.00</b>	Ratification
6/08e	<b>Payment to Mrs V Noviss: £82.71</b> (Reimbursement for Microsoft Office 2007 Software)	Ratification
6/08f	<b>Payment of invoice to Toshiba: £5.73</b>	Ratification

6/08g	<b>Payment to Cllr Seager: £14.40</b> (Printing of 40 x 16 copies of Parish Council Brochure)	Ratification
6/08h	<b>Budget 08/09</b>  Donation request from Link	Decision  “
6/08i	<b>Precept 08/09</b>	Decision
7/08	<b>Adoption of Revised Complaints Procedure</b>	Decision
8/08	<b>Planning</b> <u>K/57875/F</u> Application for full planning permission for conservatory to rear of existing house for Mr & Mrs R S Ash, Ash Tree House, Back Lane, Great Bedwyn.	Decision
	<u>K/57862/F</u> Application for Full Plg Permission and <u>K/57881/LBC</u> Application for Listed Bldg Consent for enlargement of existing flat roofed rear kitchen ext.with new part pitched part flat roof. Alterations to rear porch access to Glebe Cottage to allow ground floor through route between house and annexe. Installation of 4 conservation rooflights. Further internal alterations to Glebe House inc.provision of two new bathrooms, for Mr & Mrs R Place, Glebe Hse and annexe cottage.	Decision  “
	<b>Full Planning Permission Granted:</b> 1) <u>K/57577/F</u> Solar collectors to roof – Mr & Mrs Simons, 32 High Street.	Information
	2) <u>K/57645/F</u> Single storey rear extension to existing bungalow – Mrs C Nosworthy, 2 Hill Corner.	Information
	<b>Refusal of Planning Permission</b> 1) <u>K/57569/F</u> Formation of 40 x 20m outdoor riding arena in existing paddock – Mr & Mrs Mayne, 17 The Green.	Information
	2) <u>K/57605/F</u> Agricultural worker's bungalow – Mr & Mrs Hillier, Witchcombe Farm.	Information
	<b>Withdrawal of Application</b> <u>K/57575/F</u> Former chapel adjoining Chapel House, 1 The Green – Mr & Mrs A George.	Information

9/08	<b>Witchcombe Lane</b> a)Update b)Insurance Quotations	Cllr Wearn Parish Clerk/Decision
10/08	<b>Business Planning Group</b>	Cllr Wearn
11/08	<b>Communities Group</b>	Cllr Andrew
12/08	<b>Transport Group</b>	Cllr George
13/08	<b>A Power of Well Being/Section 137</b> (Deferred from last Meeting)	Cllr Wearn
14/08	<b>Marie Curie Cancer Care Annual Great Daffodil Appeal</b> Involvement in local collection 29 Feb/1 <sup>st</sup> March	Information/Decision
15/08	<b>Wiltshire Fire &amp; Rescue Service – Parish Council Members’ Focus Group Meetings, 21 &amp; 25 Jan.Potterne</b>	Information/Decision
16/08	<b>Wiltshire Police – New appointment of Chief Constable</b>	Information

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 7 JANUARY 2008  
1900HRS IN HOLY TRINITY SCHOOL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b> All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
1/08	<b>Apologies for absence</b>	Information
2/08	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
3/08	<b>Minutes of Previous Meeting</b>	To be agreed and signed
4/08	<b>Matters Arising</b>	
118/07	Play Area	Update – Cllr Andrew
119/07	Little Cheverell Wood	Update - Cllr Stevens
136/07	Free Trees – clarification of request	Cllr Wearn Information/Decision
140/07	Website	Update – Cllr Seager
5/08	<b>Matters Arising from Open Forum</b>	
1b	Driveway of No 10 Townsend.	Update - Parish Clerk
1c	Damaged School sign in Westbury Road.	“ “ “
1d	Rota for Anna Good.	
6/08	<b>Finance</b>	
6/08a	<b>Current financial position</b>	Information
6/08b	<b>Payment of invoice to Roman Glass:£154.48</b> (Replacement glass for bus shelter)	Ratification
6/08c	<b>Payment of Invoice to Consortium for stationery: £53.17</b>	Ratification
6/08d	<b>Payment to Karen Tayler: £10.00</b>	Ratification
6/08e	<b>Payment to Mrs V Noviss: £82.71</b> (Reimbursement for Microsoft Office 2007 Software)	Ratification
6/08f	<b>Payment of invoice to Toshiba: £5.73</b>	Ratification

6/08g	<b>Payment to Cllr Seager: £14.40</b> (Printing of 40 x 16 copies of Parish Council Brochure)	Ratification
6/08h	<b>Budget 08/09</b>  Donation request from Link	Decision  “
6/08i	<b>Precept 08/09</b>	Decision
7/08	<b>Adoption of Revised Complaints Procedure</b>	Decision
8/08	<b>Planning</b> <u>K/57875/F</u> Application for full planning permission for conservatory to rear of existing house for Mr & Mrs R S Ash, Ash Tree House, Back Lane, Great Bedwyn.	Decision
	<u>K/57862/F</u> Application for Full Plg Permission and <u>K/57881/LBC</u> Application for Listed Bldg Consent for enlargement of existing flat roofed rear kitchen ext.with new part pitched part flat roof. Alterations to rear porch access to Glebe Cottage to allow ground floor through route between house and annexe. Installation of 4 conservation rooflights. Further internal alterations to Glebe House inc.provision of two new bathrooms, for Mr & Mrs R Place, Glebe Hse and annexe cottage.	Decision  “
	<b>Full Planning Permission Granted:</b> 1) <u>K/57577/F</u> Solar collectors to roof – Mr & Mrs Simons, 32 High Street.	Information
	2) <u>K/57645/F</u> Single storey rear extension to existing bungalow – Mrs C Nosworthy, 2 Hill Corner.	Information
	<b>Refusal of Planning Permission</b> 1) <u>K/57569/F</u> Formation of 40 x 20m outdoor riding arena in existing paddock – Mr & Mrs Mayne, 17 The Green.	Information
	2) <u>K/57605/F</u> Agricultural worker's bungalow – Mr & Mrs Hillier, Witchcombe Farm.	Information
	<b>Withdrawal of Application</b> <u>K/57575/F</u> Former chapel adjoining Chapel House, 1 The Green – Mr & Mrs A George.	Information

9/08	<b>Witchcombe Lane</b> a)Update b)Insurance Quotations	Cllr Wearn Parish Clerk/Decision
10/08	<b>Business Planning Group</b>	Cllr Wearn
11/08	<b>Communities Group</b>	Cllr Andrew
12/08	<b>Transport Group</b>	Cllr George
13/08	<b>A Power of Well Being/Section 137</b> (Deferred from last Meeting)	Cllr Wearn
14/08	<b>Marie Curie Cancer Care Annual Great Daffodil Appeal</b> Involvement in local collection 29 Feb/1 <sup>st</sup> March	Information/Decision
15/08	<b>Wiltshire Fire &amp; Rescue Service – Parish Council Members’ Focus Group Meetings, 21 &amp; 25 Jan.Potterne</b>	Information/Decision
16/08	<b>Wiltshire Police – New appointment of Chief Constable</b>	Information

**ALL COUNCILLORS ARE SUMMONED TO ATTEND  
CHEVERELL MAGNA PARISH COUNCIL MEETING  
MONDAY 3 DECEMBER 2007  
1900HRS IN HOLY TRINITY SCHOOL**

**AGENDA**

<b>Agenda Number</b>	<b>Item</b>	<b>Purpose</b>
1	<b>Open Forum</b> All Parishioners are welcome to attend (the whole meeting) and are invited to bring any issues to this part of the agenda	Discussion
2	<b>Councillors in attendance</b>	Information
3	<b>Public in attendance</b>	Information
131/07	<b>Apologies for absence</b>	Information
132/07	<b>Disclosures of Interests</b>	Declaration of any Personal or Prejudicial Interests in the business
133/07	<b>Minutes of Previous Meeting</b>	To be agreed and signed
134/07	<b>Matters Arising</b>	
114/07	Co-option to Fill Vacancy on Council	Update – Cllr Wearn
116/07	Prioritisations of Applications to Modify Definitive Map (Witchcombe Lane)byWCC	Update – Parish Clerk
118/07	Play Area	Update – Cllr Andrew
119/07	Little Cheverell Wood	Update - Cllr Stevens
135/07 1a	<b>Matters Arising from Open Forum</b> Sign for Townsend	Parish Clerk Cllr George
136/07	<b>Free Trees</b> Distribution/Planting of considerable number of trees ordered by school.(Gardening Club also involved)	Cllr Wearn Information/Decision
137/07	<b>Finance</b>	
137/07a	<b>Payment of fee for Training Day for Village Hall Committees: £30</b> (Reimbursement to Cllr Wearn of £10)	Ratification
137/07b	<b>Payment of Community First Invoice for Village Halls Publication: £10.00</b>	Ratification
137/07c	<b>Payment to Karen Tayler £10.00</b>	Ratification

137/07d	<b>Payment to Cllr George £29.99</b> (Reimbursement of expenses)	Ratification
137/07e	<b>Reimbursement of expenses to Cllr Wearn (taken from Chair allowance)for Clerk's leaving celebration meal: £38.50</b>	Ratification
137/07f	<b>Payment of Clerk's salary: £241.21</b>	Ratification
137/07g	<b>Payment of invoice to Zurich Municipal for WALC subscription: £99.88</b>	Ratification
137/07h	<b>Budget 08/09</b>	Decision
137/07i	<b>Precept 08/09</b>	Decision
137/07j	<b>Current financial position</b>	Information
138/07	<b>Planning</b> K/57645/F Application for full planning permission for single storey rear extension to existing bungalow for Mrs C Nosworthy, 2 Hill Corner, Great Cheverell	Decision
139/07	<b>Witchcombe Lane</b> Update Trustees	Cllr Wearn Information/Decision
140/07	<b>Website and Welcome Pack</b>	Cllr Seager Information/Decision
141/07	<b>Business Planning Group</b> Insurance quotations for Community Hall and Recreation Field	Cllr Wearn Parish Clerk Information/Decision
142/07	<b>Communities Group</b>	Cllr Andrew
143/07	<b>Transport Group</b>	Cllr George
144/07	<b>Adopting Code of Conduct</b> Adoption of Para 12 (2) amendment Model Code	Cllr Wearn Decision
145/07	<b>Transfer of Kennet Assets</b> Asset of Weavers Mead Amenity Land	Cllr Wearn
146/07	<b>Statutory Review of Polling Arrangements</b>	Cllr Wearn Decision
147/07	<b>A Power of Well Being/Section 137</b>	Cllr Wearn Information/Decision
148/07	<b>West Wiltshire Leisure &amp; Recreation Development Plan Document</b> Submission Draft	Cllr Wearn Information/Decision