

**CHEVERELL MAGNA ANNUAL PARISH MEETING**  
**TO BE HELD AT 7.30PM ON MONDAY 16<sup>TH</sup> MAY 2011**  
**IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

**A G E N D A**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
1	<b>Councillors in attendance</b>	Information
2	<b>Parishioners in attendance</b>	Information
3	<b>Public in attendance</b>	Information
101/11	<b>Apologies for absence</b>	To be recorded
102/11	<b>Open Forum</b>  Parishioners are invited to bring any issues for discussion to this part of the agenda.	Discussion
103/11	<b>Minutes of Annual Parish Meeting held on 19<sup>th</sup> May 2010.</b>	To be agreed and signed
104/11 104/11(a) 104/11(b) 104/11(c) 104/11(d)	<b>Chair's Report</b> New street light Street signs for Townsend and High Street Footpaths – Update Ramp for Equipment Store	Cllr L Wearn
105/11	<b>Finance:</b> Parish Council Accounts Report for year ended 31 <sup>st</sup> March 2011.	Parish Clerk
106/11	<b>Introduction to Great Cheverell New Pavilion Trust Inaugural Meeting.</b>	Mrs P Read Mr J Brace

# CHEVERELL MAGNA PARISH COUNCIL CHAIRMAN'S REPORT 2010-2011

## INTRODUCTION

A warm welcome to parishioners attending the Annual Parish Meeting during which the public may speak without invitation; this is unlike our regular Parish Council meetings. However, I do ask that if you wish to speak, please do so through myself the Chair. This is to avoid interrupting speakers unless they invite you to do so.

Hopefully you have seen the Agenda, which has been on display on our notice board. The council have been very busy during 2010. Our successes include the campaign to improve the road safety and control traffic through the village and improvements made to ground maintenance.

Ongoing work continues with the installation of a new street light between Witchcombe Close and the B3098 to improve safety for those walking from Victoria Park to the village and we continue to work with Wiltshire Council to replace road signs that are missing or have been damaged.



There have been many successful social events, including the Church Fete in June which, for the first time joined up with the New Pavilion Committee who ran an evening

event with a BBQ, music and entertainment. Not forgetting of course the Soap Box Derby which ran very successfully last year. Many clubs continue to meet both in the Village Hall and the New Pavilion and the Royal Wedding Celebration was a tribute to how well our village is working collectively to bring people together.



## TRAFFIC ISSUES

Since autumn, 2009, we have successfully campaigned for a reduced speed limit in Great Cheverell. Wiltshire Council also agreed to introduce a 20mph trial in some other villages across the county; Great Cheverell is the first to get the scheme installed. An Experimental Traffic Regulation Order, made in March 2011, will be in place for 12-18 months, after which we hope the 20mph limit will be made permanent.

This pilot is in the consultation stage and we would welcome your support. You can register your support on: [www.wiltshire.gov.uk/troconsultations](http://www.wiltshire.gov.uk/troconsultations).

The 20mph scheme is based on the experience of places like Portsmouth where average speeds of 24-30mph have been reduced further without traditional traffic

calming measures. Signage is in place to remind people of the reduced speed limit.

Another major traffic problem remains, however: large numbers of Heavy Goods Vehicles (HGVs) are diverted through our village. Recently, consultants reported back to Wiltshire Council on one possible solution: lowering the road under the railway bridge at the Chocolate Poodle.



Unfortunately, this plan will not go ahead on grounds of cost. However, the consultants recognised the difficulties caused by HGVs in this and surrounding villages and recommended, diverting high-sided vehicles by the use of signage directing HGVs to the A 303 via the A342 and A 345. This diversion plan is currently being pursued by the Devizes Area Board and on the basis of their proposal, we have submitted a request for a weight restriction (7.5 tons) on the C40 through Great Cheverell. We expect that reducing HGV traffic through our village will be a long and difficult campaign, but shall nevertheless pursue it in the same way as we have worked to reduce traffic speeds.

## **COUNCIL MEETINGS AND COUNCILLORS**

Council meetings are normally held on the first Monday of the month (except where there is a Bank Holiday) at 7.30pm in the New Pavillion. Villagers are always welcome

to attend and are encouraged bring issues to the attention of the council during the Open Forum before the formal meeting.

Parishioners are also welcome to stay for the whole meeting if they wish. However, the formal meeting is a closed meeting, but the Chair has the authority to close the meeting to hear the views of Parishioners when appropriate.

### **Your Councillors are:**

- Jane Andrew
- Rob Hayward (Vice Chair)
- Ann Lumb
- Chris Hall (from January 2011)
- Annemarie Seager
- Paul Stevens
- Lynda Wearn (Chair)
- Clerk: Valerie Noviss

**Email:** [cheverellmagna@hotmail.co.uk](mailto:cheverellmagna@hotmail.co.uk)

If you have any concerns please do not hesitate to contact the clerk or any councillor.

## **GREAT CHEVERELL PARISH COUNCIL DIGITAL COMMUNICATIONS**

We have continued to experience problems with our website, however the council seeks to improve this form of communication and our improved website will be up and running shortly.

<http://www.greatcheverell.org/>

We should like to set up an email mailing list for all villagers. This would enable us to let you know immediately, if for instance a prisoner escaped or there was criminal activity in the area. It would be useful for advertising events or quickly finding lost cats or dogs. Your email addresses would stay hidden. If you'd like to join, please email the Parish Clerk.

## PLAYGROUND AND PLAYING FIELD

The playground continues to be a huge success for not only young but older children as well. After school the playground is full of children laughing and playing having a fun time. The aerial runway proves to be just as popular and the teen shelter must hear many a secret from the youngsters that gather there.

We will continue to add to the playground if grants become available and who knows, you may even see a playground there for adults one day.



## THE NEW PAVILION

We have continued to work with the New Pavillion shadow Trust Board and have now achieved charity status. Tonight we are combining this meeting with the Inaugural Meeting of the new Pavilion Trust.

The success of the hall depends on its usage and an enthusiastic and committed group of people to manage it. The past year has seen usage growing and the Shadow Trustees should be congratulated on the continuing success of the hall. Pip Read, Chair of the Shadow Trustee Board will speak at the meeting an outline the responsibilities of Trustees. The Council encourage you to put your name forward and be part of this very successful venture.

## LANDSCAPE MAINTENANCE AND FOOTPATHS

The Parish Council has now secured a reliable and affordable contract for the maintenance of land in Bartletts and Queen Ann's land in front of the church. The playing field and surrounding area continues to be maintained by a group of volunteers led by Councillor Rob Hayward. Our thanks to everyone who has contributed to keeping the area tidy and looking so good.

We are working with Cheverell and Worton Football Club to bring teams to the Pavilion and playing field in 2011. They intend to improve the drainage and surface and once they are playing regularly, this improvement will continue.

Dog mess is still a problem on the field. Dog owners please act responsibly and don't let your dog foul the playing field. It's very unpleasant for the youngsters and can be a health hazard for them.



Councillor Paul Stevens has worked with Esther Daly, Footpath Warden at Wiltshire Council to ensure that all rights of way are maintained and passable. This has restored Witchcombe Lane to its rightful position. The bark chippings, laid by Gleeson, have now been removed and the area seeded. On the village litter-picking day, Paul leads volunteers to hack away at the undergrowth.

## FINANCE

The Draft Annual Accounts for 2010/2011 are attached to this report for your consideration. After this meeting, they will be submitted to the External Auditor for verification.

The key items of expenditure remain:

- The salary of the Clerk (this is a statutory undertaking with the salary scale set nationally)
- Landscaping maintenance

We have considerably reduced the latter by purchasing a ride-on mower and we are always looking at ways to decrease our annual expenditure.



The Council has continued to support the establishment of the Pavilion Trust. While this support has now ceased, the Council has made a grant of £5,000 to the Trust to be used as a maintenance fund for the fabric of the Pavilion. This is on the basis that any expenditure will be reimbursed from receipts to maintain the fund at this level to cover contingencies.

The Council has raised its 2011/12 Precept by 2%, solely to cover the increased costs of maintaining the village and other essential tasks. It should be noted though, that this represents an increase of less than £1 per year per household. The Council will

continue to match its Precept (which is its only reliable source of income) to its running costs, adjusting the Precept as necessary, while ensuring that it achieves value for money on all transactions.

The Council has a large reserve balance (around £32,000) resulting from the sale of land for the Pavilion. This is designated for the benefit of our village, and will not be used to subsidise running costs. The Council would welcome suggestions from parishioners on the best use of this money in order to enhance our village. So far, funds have been allocated to Pavilion maintenance (see above), improved street lighting between the Pavilion and the B3098, costs associated with the Royal Wedding celebration, and a grant to the West Lavington Youth Club, representing its use by several of our young people.

*May I take this opportunity to thank you all for the contribution you make to the success of our village making it one of the most beautiful and unspoilt villages in Wiltshire.*

Lynda Wearn (May 2011)



**MINUTES OF CHEVERELL MAGNA ANNUAL PARISH MEETING**  
**HELD AT 7.00PM ON WEDNESDAY 19<sup>TH</sup> MAY 2010**  
**IN THE PAVILION WITCHCOMBE CLOSE GREAT CHEVERELL**

Agenda Number	Item	Action
1	<p><b>Open Forum</b></p> <p><u>Guest Speaker:</u> Lt Colonel (Rtd) Nigel Linge (SO2 Lands and Liaison, HQ Defence Training Estate, Salisbury, Wilts.)            Lt Colonel Linge gave a very interesting illustrated presentation about the use of Salisbury Plain by the army. He also included in his talk information about the wildlife that inhabits the Plain.</p> <p><u>Police Report:</u> Community Beat Manager Gemma Rutter gave an update on various issues in the neighbourhood. There had been a few complaints about dogs and people were advised to contact the Dog Warden at Wiltshire Council. The Police would be in attendance at the Fete which was due to take place on 26<sup>th</sup> June</p> <p><u>Sign for Townsend:</u> This sign was missing and queries were raised about purchasing a new sign.</p> <p><u>Report from Cllr R Gamble (Wiltshire Council)</u> Cllr Gamble began his report by saying that the newly formed Wiltshire Council was considered to be one of the most successful of the new Unitary Councils. He gave details about the Devizes Area Board. Turning to the issue of traffic, Cllr Gamble informed parishioners about the work being done by Wiltshire Council in trying to reduce the amount of Heavy Goods Vehicles passing through local villages and plans to get a 20mph speed limit in place.</p>	
2	<p><b>Councillors in attendance:</b> Cllr L Wearn (Chair), Cllr R Hayward (Vice Chair), Cllr J Andrew, Cllr A Lumb, Cllr A Seager. Cllr R Gamble (Wiltshire Council)</p>	Information
3	<p><b>Parishioners in attendance:</b> John Brace, Sallyann Gabbitas, K Hayward, Gordon Heywood John Ingram, M Ingram, Elizabeth James, Michael James, Fred Lumb, C Nosworthy, Jen Russell, Michael Russell, Hazel Simons, K Taylor.</p> <p><b>Visitors in Attendance:</b> Rev'd Canon James Campbell, M Ingram, Paul Noviss.</p>	Information
87/10	<p><b>Apologies for Absence:</b> Cllr L Rigden, Cllr P Stevens, Philippa Read, Anna Spear. David Wearn.</p>	
88/10	<p><b>Minutes of Annual Parish Meeting held on 21<sup>st</sup> April 2009:</b> It was Proposed by Mr Michael James, Seconded by Mr Michael Russell and unanimously <b>agreed</b> that they be signed as a correct</p>	Parish Clerk

	record.	
89/10	<p><b>Matters Arising:</b>  60/09: <u>Footpaths – Update:</u> In the absence of Cllr Stevens, Cllr Wearn gave a brief history of the problems that had arisen regarding footpaths and current progress.  66/09(a) <u>Equipment Store – Update:</u> Following damage whilst being relocated, the Equipment Store had been repaired and was being used by the Pavilion for the storage of equipment and also by the Parish Council for storing files.</p>	<p>Cllr P Stevens</p> <p>Cllr L Wearn</p>
90/10	<p><b>Chair’s Report:</b> This had been previously circulated and the Chair highlighted certain areas in it. Appreciation was expressed to the Parish Council and Val Noviss (Clerk) for their contribution and also to Paul Noviss for his assistance over the year. Cllr Wearn concluded by thanking everyone for coming to the meeting and for their contribution in making Great Cheverell such a lovely village in which to live.</p>	Cllr L Wearn
91/10	<p><b>Finance:</b> The Clerk presented the Accounts for the year ended 31<sup>st</sup> March 2010 which had been previously circulated. The total balance at the Bank on 31<sup>st</sup> March 2010 (including Deposit Bonds) was £50,042.89.</p>	Parish Clerk
92/10	<p><b>Reports from Councillors:</b></p> <p>(a) <u>Community Group:</u> Cllr Andrew reported on the grants that had been received during the year for the purchase of play equipment.</p> <p>(b) <u>Traffic Action:</u> Cllr Lumb highlighted in her report the issues of Heavy Goods Vehicles and speeding vehicles causing problems in the village. A feasibility study for diverting HGV’s by lowering the carriageway under the railway bridge at Littleton Panell was due to take place in July. An approach had been made to both the Devizes Area Board and Wiltshire Council regarding reducing the speed limit to 20mph through the village.</p>	<p>Cllr J Andrew</p> <p>Cllr A Lumb</p>
93/10	<p><b>Landscaping – Update:</b> Quotes were awaited for grass cutting and landscaping involving the area around the Pavilion, Queen Anne’s land (St Peter’s Church) and the entrance to Bartletts.</p>	Cllr L Wearn
94/10	<p><b>Pavilion:</b> Mr John Brace (Treasurer of the Shadow Board of Trustees) circulated the accounts report for the Pavilion for the year end 31<sup>st</sup> March 2010. He expressed appreciation to Val Noviss for her support with the accounts and to Amber Hayward for support with the bookings.  Cllr Wearn reported a lease had been agreed and a specimen submitted to the Charity Commission. She thanked the Trustees who had worked incredibly hard to arrive at this stage.  Cllr Wearn concluded by encouraging everyone to attend the Fete on 26<sup>th</sup> June.</p>	<p>Mr J Brace</p> <p>Cllr L Wearn</p>
	The meeting closed at 9.10pm and was followed by refreshments.	

**CHEVERELL MAGNA PARISH COUNCIL**  
**RECEIPTS AND PAYMENTS COMPARISON 1ST APR 2009 - 31ST MARCH 2012**

2009-2010		2010-2011	Predicted 2011-2012
£	Receipts	£	£
7,700.00	Precept	7,854.00	8,011.00
10.00	Furniture Bid Money	0.00	0.00
15,250.00	Grants - Cleansing Grant (last year Playdale Equipment)	300.00	0.00
75.00	HM Revenue	0.00	0.00
259.08	Insurance Claim (Victoria Park Bus Shelter)	0.00	0.00
174.00	Late Presentation Cheques	302.88	0.00
728.30	Interest	168.05	172.00
1,474.00	Loan Repayment from Pavilion (Premiere Products)	0.00	0.00
5,091.12	Reclaimed VAT	768.85	0.00
0.00	Refund from Pavilion towards Electricity Bills	480.00	540.00
200.00	Repayment of firework money from Pavilion	0.00	0.00
0.00	Wilts Council Business Rate Rebate (Pavilion Council Tax)	120.82	0.00
<b>30,961.50</b>	<b>Total Receipts</b>	<b>9,994.60</b>	<b>8,723.00</b>
<u>18,051.93</u>	<b>Current &amp; Reserve A/c b/fwd from 31st March 2010</b>	<u>9,807.34</u>	<u>6,733.22</u>
<b>49,013.43</b>		<b>19,801.94</b>	<b>15,456.22</b>

£	Payments	£	£
160.00	Audit Fees	310.00	335.00
0.00	Chair's Allowance	0.00	100.00
327.35	Clerk's Expenses (including training)	374.54	300.00
3,290.04	Clerk's Salary	3,462.47	3,717.00
121.25	Council Tax (Parish Council Sports Ground)	103.50	100.00
0.00	Councillors' Expenses	0.00	150.00
1,731.25	Council Tax (Pavilion)	733.00	0.00
1,829.00	Equipment Store	0.00	1,000.00
0.00	Grants	686.96	0.00
1,854.00	Grass Cutting/Landscaping	2,509.52	1,000.00
420.00	Hiring Charges (Pavilion £130) (Amenity Skips x 4 £251.92)	381.92	200.00
692.59	Insurance	610.37	550.00
1,823.75	Legal Fees (Transfer of Lease of Pavilion to Trustees)	0.00	1,600.00
225.42	Membership Subscription	195.72	260.00
40.89	Photocopier maintenance (Toshiba)	39.27	70.00
19,988.00	Playdale Equipment	0.00	200.00
0.00	Repairs	980.00	0.00
1,287.67	Southern Electric (Pavilion)	877.18	1,079.32
210.01	Stationery (Consortium)	90.44	150.00
257.13	Sundries	88.24	50.00
0.00	Training (Councillors & Clerk)	0.00	150.00
3,718.17	VAT	644.97	0.00
1,125.31	VAT refund to Pavillion	135.62	0.00
0.00	Website design and maintenance	0.00	200.00
<b>39,101.83</b>	<b>Total Payments</b>	<b>12,223.72</b>	<b>11,211.32</b>

**Cheverell Magna Parish Council**  
**Receipts and Payments Summary for the Year Ended 31st March 2011**

2009/10		2010/11
£		£
58,183.22	<b>Opening Balance at Bank</b>	50,042.89
30,787.50	Plus Total Receipts	9,691.72
174.00	Late presented cheques	302.88
89,144.72		60,037.49
39,101.83	Total Expenses	12,223.72
50,042.89		47,813.77
<b>50,042.89</b>		<b>47,813.77</b>
	<b>These funds are represented by:-</b>	
5,528.44	Current Account	1,386.27
4,278.90	Reserve Account	5,346.95
735.55	Parish Plan	580.55
24,500.00	Deposit Bond	24,500.00
15,000.00	Deposit Bond	16,000.00
<b>50,042.89</b>		<b>47,813.77</b>
<b>50,042.89</b>	<b>Closing Balance at Bank</b>	<b>47,813.77</b>